



**INVITATION TO QUOTE: BEY SCM 472**  
**Provision of Training Services: Amended Senior Certificate for Adult Matric SAQA**  
**ID 49647**

Quotations are hereby invited from accredited training service providers for the abovementioned training to be provided as the attached specifications and requirements.

Quotes must be placed in the municipal tender box, Robert Sobukwe Building, in sealed envelopes clearly marked "**BEY SCM 472**", not later than 12h00, **Thursday on the 07<sup>th</sup> of March 2024** and will be opened in public immediately thereafter.

**Note:**

Faxed, e-mailed or late quotations will not be accepted.

- 1 The tender will be evaluated on 80/20 system Whereby 80 points will be allocated for price and a maximum of 20 points for specific goals.
- 2 To claim for specific goals prospective bidders MUST submit proof/required the required documents
- 3 Price must include vat (if registered for vat) and all disbursement costs.
- 4 All suppliers must be registered on the Central Supplier Database (CSD)
- 5 A current original tax clearance certificate of SARS is to be submitted.
- 6 A current certified Municipal (rates& services) clearance certificate to be submitted.
- 7 Attached declaration of interest to be completed.
- 8 A current certified BBBEE certificate must be submitted in order to claim preference points.
- 9 Council is not bound to accept the lowest or any quotation and reserves the right to accept any tender or part thereof.
- 10 For further details, please contact **Mrs. J. Mostert @ 049 807 5700**
- 11 Allocation of specific goals

NO	Specific goal categories	Max Points Allocation	Evaluation Indicators
1	B-BBEE Status Level Contributor	10	As for BBBEE points allocation please see MBD 6.1
2	The promotion of enterprises located in a specific province for work to be done or services to be rendered in that province.	10	10 Points- Located within the boundaries of the Dr Beyers Naudé Local Municipality
			6 Points- Located within the boundaries of Sarah Baartman District Municipality
			4 Points- Located within the boundaries of the Eastern Cape
			1 Point- Outside of the boundaries of the Eastern Cape

**DR. E.M. RANKWANA**  
**MUNICIPAL MANAGER**

## SPECIFICATIONS FOR AMENDED SENIOR CERTIFICATE FOR ADULT MATRIC

Provision of an Amended Senior Certificate for Adult Matric , SAQA ID 49647, for 10 officials of Dr Beyers Naude Local Municipality

- An accredited service provider registered by Umalusi/Department of Higher Education and Training to offer FET (Further Education and Training) qualification.
- Educators, providing the training, must be registered with the South African Council of Educators (SACE) certificates.

South African Council of Educators (SACE) certificates of all the educators to be used for this training. The names and surnames of all the educators to be used for the training, must be listed below.

Classes can be conducted, during official hours: 07h45 – 16h15 on a virtual platform (block sessions).

The service is intended to commence in June 2024.

### **PRICING:**

Price per person per subjects.

Price per person for the full six subjects.

Travel and accommodation for the educator to be included in the price per person.

Prices must include VAT.

### **KEY PERFORMANCE INDICATORS:**

The following key performance indicators will be applicable to the successful bidder/s and will be measured after each order, to assess the performance:

Supplied in Terms of Specifications

Standard: Service delivered complies with the specifications as set out in tender document.

Target: Quarterly

Proof of evidence: Attendance reports, monthly and quarterly progress reports.

### **SECTION 2.1: SPECIFICATIONS**

Development of a customised Senior Certificate programme for the Municipality.

Development of a curriculum and a delivery schedule.

Delivery to groups of candidates to enable them to participate in NQF level 4 qualification.

Training must be in English to prepare the learners for further training.

Delivery and facilitation of training to be on-site contact sessions.

Learning areas to be covered are as follows:

Afrikaans: Home Language and Additional Language

English: Home Language and Additional Language

Xhosa: Home Language and Additional Language

Agricultural Sciences

Accounting

Business Studies

Economics

Geography

History

Religion Studies

Life Sciences

Mathematical Literacy

Mathematics

Physical Sciences

**MBD 3.1: PRICING SCHEDULE**

**BEY-SCM-472**

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**PRICE PER LEARNER PER SUBJECT**

**R**

**ADD 15% VAT (IF REGISTERED)**

**R**

**TOTAL PRICE**

**R**

**TOTAL PRICE IN WORDS**

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**NAME OF TENDERER**

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**TELEPHONE NUMBER**

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**FAX NUMBER**

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**EMAIL**

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**DATE**

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**SIGNATURE**

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### MBD 4: DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state\*.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.

**3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name: .....

3.2 Identity Number: .....

3.3 Company Registration Number: .....

3.4 Tax Reference Number: .....

3.5 VAT Registration Number: .....

3.6 Are you presently in the service of the state\* **YES / NO**

3.6.1 If so, furnish particulars.

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\* MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

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3.7 Have you been in the service of the state for the past twelve months?

**YES / NO**

3.7.1 If so, furnish particulars.

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3.8 Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?

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3.8.1 If so, furnish particulars.

**YES / NO**

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3.9 Are you, aware of any relationship (family, friend, other) between a bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?

**YES / NO**

3.9.1 If so, furnish particulars

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3.10 Are any of the company's directors, managers, principal / NO shareholders or stakeholders in service of the state?

YES

3.10.1 If so, furnish particulars.

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3.11 Are any spouse, child or parent of the company's directors, managers, principal shareholders or stakeholders in service of the state?

YES / NO

3.11.1 If so, furnish particulars.

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**CERTIFICATION**

I, **THE** **UNDERSIGNED** **(NAME)**  
.....

**CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS CORRECT.**

**I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE**

**FALSE.**

\_\_\_\_\_  
\_\_\_\_\_  
Signature

Date

.....  
Position

.....  
Name of Bidder