

Applications are hereby invited from suitably qualified and experienced persons for the following vacant position:

**1. Post: Artisan Electricians (Graaff-Reinet)**

 **Operational Unit: Directorate: Planning and Engineering**

 **Task Grade**: **10**

 **Salary:** **Between R204 324 – R265 212**

**Main Duties**: Operational functions such as: co-ordination and supervision, information recording and vehicle operations.

 Electrical functions such as: construction and installations, planned and predictive maintenance and fault finding/ repairs.

 Maintenance, construction and operation of electrical overhead and underground networks.

 Substation and switchgear maintenance.

 Fault finding in panels.

 Motor control gear, installation and maintenance.

 MV & LV cable joints & terminations

**Requirements:** Minimum of N2 or equivalent qualification.

 Valid Code EC driver’s license

 In possession of PrDP, unendorsed.

 Possession of a wireman’s licence will be a recommendation.

Qualified artisan with at least 2 years suitable experience after successful completion of a nationally recognized trade test.

Candidate will be subjected to a practical evaluation

Shortlisted applicants will be required to submit a medical fitness certificate on the day of the interview.

Experience in construction of and maintenance of overhead and underground (22kV and 11kV) and low voltage systems.

Authorised to undertake MV switching up to 22 kV

 The incumbent must be physically fit and able bodied

 Required to work in all weather conditions

 Required to work outside normal working hours during emergencies and planned overtime.

Appointees will be required to work extraordinary hours and perform standby duties on a rotational basis.

**Post:** **Artisan (Mechanic)**

**Operational Unit:** **Directorate: Planning and Engineering**

**Task Grade**: **10**

**Salary: Between R204 324 – R265 212**

**Main Duties**: Servicing, repairs and maintenance of plant, vehicles and machinery

Workshop administration and recordkeeping

Ensure compliance with OHS Act and applicable safety regulations.

Inspect and prepare testing of Aerial Platforms.

Undertake breakdown repairs, testing of vehicles and minor auto electrical repairs.

 Undertake minor welding works

 Obtaining of quotations for parts and repairs

**Requirements:** Qualified Diesel Artisan

 Heavy plant experience will be an added recommendation

Code C1 drivers’ licence

Preferably in possession of PRDP

At least 3 years suitable experience.

**Post:** **Operator**

**Operational Unit:** **Directorate: Planning and Engineering**

**Task Grade: 6**

**Salary:** **Between R118 464 – R153 746**

**Main Duties**: Attends to grading of roads

Attends to loading and general haulage of equipment and plant to various sites
Undertakes earthmoving/ excavation and backfilling operations

Undertakes digging of trenches, pipe laying, general rigging, etc. as required using the appropriate plant or equipment for the task
Undertakes road construction work in accordance with instructions using the appropriate plant or equipment for the task

 Completes daily running/log sheets in respect of plant and equipment

 Assumes complete responsibility for the plant, equipment and staff under his control
Undertakes all tasks associated with the plant or equipment under his control, including the cleaning and safety thereof and the reporting of any detects to the supervisor
Oversees all manual work undertaken by staff under his control and supervises all staff allocated to him
Ensures that all work is performed in a safe manner and seeks advice from the supervisor in doubtful situations
Exercises disciplinary control over all staff allocated to him and brings any related problems to the attention of supervisor

**Requirements:** Grade 8 certificate

Code 10 driver’s licence;

Operator licences as required (Grader operator licence will be an added advantage)

Good interpersonal and communication skills

Supervisory skills

Good tractor driving skills

2 years related experience.

Willingness to work in all weather conditions and perform overtime duties

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| The successful applicants will qualify for normal fringe benefits offered by a local authority, further details of which are available from the Human Resources Officer: Recruitment and Selection (Mrs H.C. Wessels) of the Municipality at 049 8075702.  |
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A detailed curriculum vitae plus certified copies of all qualifications of applicants and at least two recent testimonials must reach the Human Resources Officer, (Mrs H.C.Wessels) at Dr Beyers Naudu Local Municipality, P.O. Box 71, Graaff-Reinet, 6280 not later than **Friday, 1 June 2018.**

Late, faxed or emailed applications will not be considered.

The municipality is committed to the provisions of the Employment Equity Act in its Recruitment/Employment policies.

Applicants who have not been contacted within six weeks from the closing date should consider themselves unsuccessful.

Canvassing of councillors or officials in respect of the position will lead to the disqualification of the applicant.

The Council reserves the right to recover the cost of this advert from any candidate who, after appointment, declines such appointment.

DR E.M. RANKWANA

**MUNICIPAL MANAGER**

**P.O. Box 71 Tel: 049 8075700**

**Graaff-Reinet Fax: 049 8924319**

**6280**

**NOTICE NO: 43/2018**