

# FIRST QUARTER PERFORMANCE REPORT

*Dr. Beyers Naude  
Local Municipality  
First Quarter  
Performance Report  
2022-2023*

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# ***DR BEYER'S NAUDE LOCAL MUNICIPALITY***

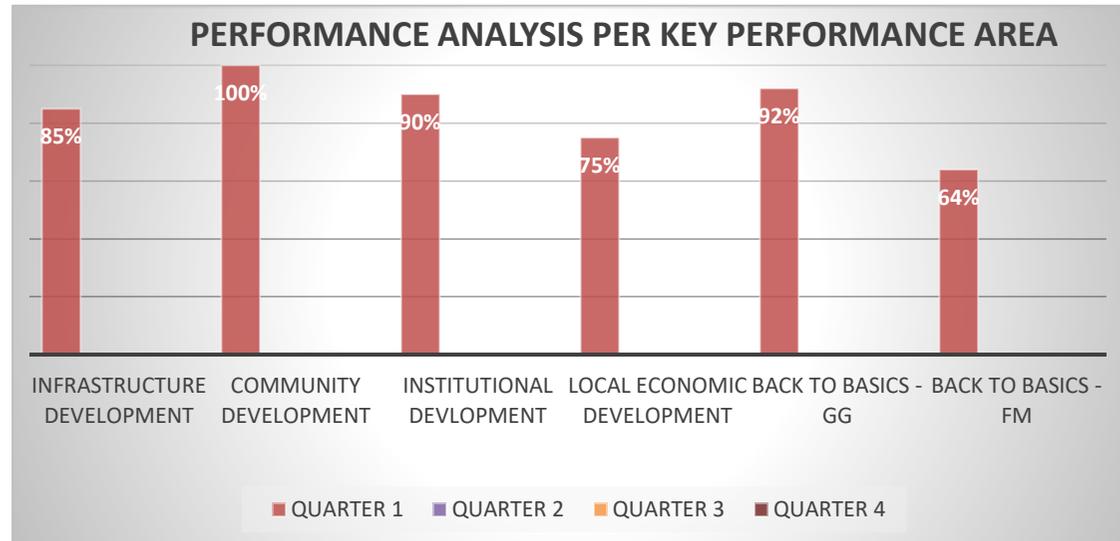
## ***FIRST QUARTER PERFORMANCE REPORT***

***01 JULY 2022 – 30 SEPTEMBER 2022***

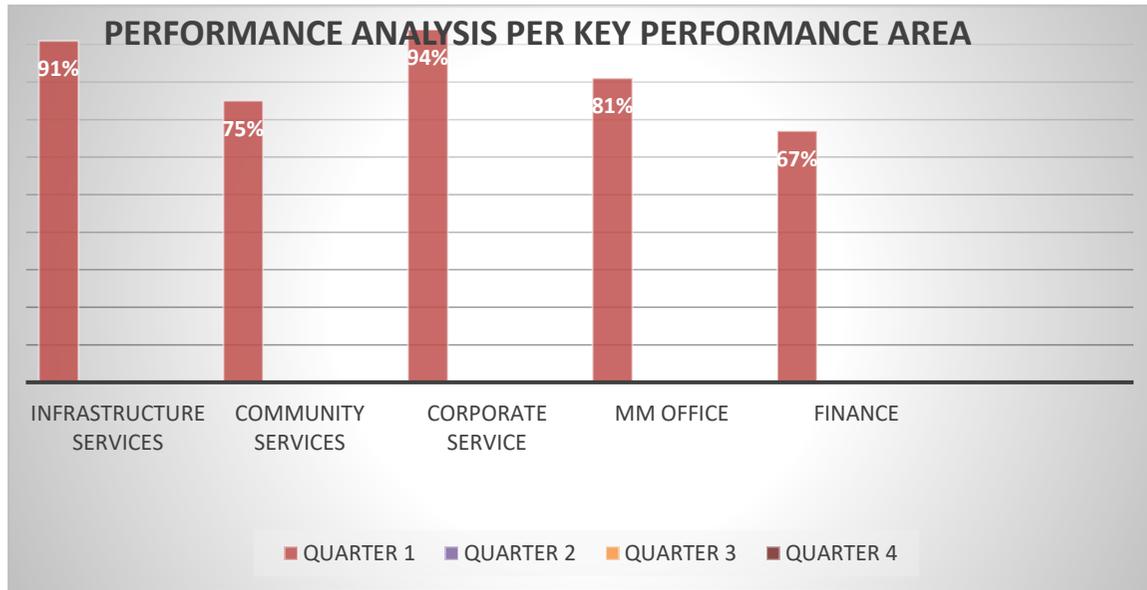
### **INTRODUCTION**

The purpose of this report is to inform Council regarding progress made with the achievement of key performance indicators, development priorities and objectives as determined in the Service Delivery Budget Implementation Plan (SDBIP) during the first quarter of the financial year. During the first quarter **83%** of the planned targets were achieved.

### **NATIONAL KPA OVERALL PERFORMANCE**



## DEPARTMENTAL SDBIP OVERALL PERFORMANCE



**SDBIP ANALYSIS REPORT (ACTUAL PERFORMANCE) – CAPITAL BUDGET PROJECTS - 2022/2023**

**Infrastructure Development**

Number of projects: 7

Number of projects completed/ on Target: 6

Number of projects Not on Target: 1

Number of projects with No quarterly Target: 0

Percentage on target: 86%

Total Budget per focus area versus expenditure:

Objective	Strategy	KPI	Wards	Responsible Person	Funding Source	Budget	Expenditure	Expenditure %	PERFORMANCE FOR QUARTER 1				
INFRASTRUCTURE DEVELOPMENT									Annual Target	Quarter 1 Target	On Target/ Not on Target	Actual Output	Reason for Variance and Plan of Action
To adequately increase bulk water storage, upgrade reticulation systems, secure permanent water supply and properly maintain all infrastructure	Upgrade reticulation system by systematically replacing old installations.	Number of pipelines installed for Jansenville and Klipplaat boreholes, and redrill borehole in Klipplaat by 30 <sup>th</sup> June 2023.	10 & 11	Infrastructure Services	External - RBIG	30,000,000.	11,515,172	38%	1. 3800m of pipeline 2. Redrill 1 borehole	Lay water pipeline to Jansenville boreholes 50mm – 250mm – 1000m	On Target	Pipes installed  200mm – 2822m  110mm – 60m  90mm – 1287m  75mm – 840m	n/a

												50&250mm – 913m 160mm – 360m	
To adequately increase bulk water storage, upgrade reticulation systems, secure permanent water supply and properly maintain all infrastructure	Upgrade reticulation system by systematically replacing old installations.	Refurbishment of “Skuins Dak “ Reservoir in Graaff Reinet by 30 <sup>th</sup> June 2023.	2-7	Infrastructure Services	External - WSIG	4, 212, 847.00	508 909,64	12%	Refurbishment of “Skuins Dak “ Reservoir in Graaff Reinet	Appoint Consultant	On Target	Consultant Appointed on 2 Aug 2022	n/a
To adequately increase bulk water storage, upgrade reticulation systems, secure permanent water supply and properly maintain all infrastructure	Upgrade reticulation system by systematically replacing old installations.	Replace internal water reticulation system in Klipplaat, and installation of 1000 water meters by 30th June 2023.	10	Infrastructure Services	External - WSIG	6,726,152.95	2 624 370,22	44.89%	Replaced Internal Water Reticulation System in Klipplaat and 1000 water meters installed.	Appoint Consultant	On Target	Consultant Appointed on 2 Aug 2022	n/a
To adequately increase bulk water storage, upgrade reticulation systems,	Upgrade reticulation system by systematically replacing old	Number of Steel pipeline Replaced from Wanhoop by	8&9	Infrastructure Services	External - MIG	5, 845, 045.89	2 624 370,22	44.89%	4000m	Appoint SMME's	On Target	5 SMME's appointed	

secure permanent water supply and properly maintain all infrastructure	installations.	30 <sup>th</sup> June 2023.												
<b>Objective</b>	<b>Strategy</b>	<b>KPI</b>	<b>Wards</b>	<b>Responsible Person</b>	<b>Funding Source</b>	<b>Budget</b>	<b>Expenditure</b>	<b>Expenditure %</b>	<b>PERFORMANCE FOR QUARTER 1</b>					
									<b>Annual Target</b>	<b>Quarter 1 Target</b>	<b>On Target/ Not on Target</b>	<b>Actual Output</b>	<b>Reason for Variance and Plan of Action</b>	
To adequately upgrade and/or construct Wastewater Treatment Works and maintain them on a regular basis.	Systematically upgrade existing infrastructure; replace and rehabilitate where applicable	Refurbish 2 pump stations and install 2 mechanical screens	2-7	Infrastructure Services	External MIG	5,014,454.11	3 269 238,25	65.19%	Install mechanical screen at taxi rank and tronkdrift pump stations, refurbish Plasker and Van Rooyen Pump Stations.	Refurbish Plasket Pump Station	On Target	Plasket Pump Station Completed, new mechanical equipment, new MCC and security fence	n/a	
Solid Waste Disposal Sites (Landfills), that are compliant, have adequate capacity and are properly managed and maintained.	Systematically upgrade existing infrastructure; replace and rehabilitate where applicable.	Construct a recycling facility and a 300m roadway at the Steytleville Solid Waste Disposable Site by 30 <sup>th</sup> June 2023.	12	Infrastructure Services	External MIG	4,000, 000.00	2 641 251,66	66.03%	Construct new Recycling Facility, new roadway 300m and site lighting	Construct new roadway	On Target	300m Roadway to cells on site completed.	n/a	

To adequately upgrade the electrical supply and install the necessary electrical infrastructure, as well as regular maintenance thereof.	Identify and implement suitable Electrification Projects.	Number of transformers procured by 30 <sup>th</sup> June 2023.	Institutional	Infrastructure Services	Internal	1,000,000.00	0	0%	3	Appointment of Service provider	Not On Target	Evaluation committee met on 21 September 2022	n/a
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## Community Development

Number of projects: 1

Number of projects completed/ on Target: 1

Number of projects Not on Target: 0

Number of projects with no quarterly Target: 0

Percentage on targets: 100%

Total budget per focus area versus expenditure:

Objective	Strategy	KPI	Wards	Responsible Person	Funding Source	Budget	Expenditure	Expenditure %	PERFORMANCE FOR QUARTER 1				
									Annual Target	Quarter 1 Target	On Target/Not on Target	Actual Output	Reason for Variance and Plan of Action
Stadiums and sport fields that have been upgraded and properly equipped to function properly and be fully utilized.	Upgrade and maintain sport fields and ensure that personnel are on site.	Construct new Guard house, Construct new Tuck shop , refurbish two(2) existing ablutions facilities by 30 <sup>th</sup> June 2023	2-7	Community Services	External MIG	6,000,000.00	5 077 834,51	84.63%	Construct new Guard house, Construct new Tuck shop, refurbish two (2) existing ablutions	Construct new Tuck Shop	On Target	3 Tuck Shops completed	n/a

Institutional Development

Number of projects: 1

Number of projects completed/ on Target: 0

Number of projects with no quarterly Target: 1

Objective	Strategy	KPI	Wards	Responsible Person	Funding Source	Budget	Expenditure	Expenditure %	PERFORMANCE FOR QUARTER 1				
									Annual Target	Quarter 1 Target	On Target/Not on Target	Actual Output	Reason for Variance and Plan of Action
To provide sufficient operational requirements, furnish and equip the relevant offices and venues, in order to improve efficiency of all departments, their staff and the Municipality's levels of service delivery, as well as be legally compliant	Equip offices and areas of service delivery with adequate resources.	Number of office furniture procured by 31 December 2022.	Institutional	Budget & Treasury	External – FMG	40,000.00	0	0%	5	n/a	No Output required for this quarter	n/a	n/a

## **SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS**

### **Development Priority: Infrastructure Development**

Number of Indicators: 8

Number of indicators on Target: 5

Number of indicators Not on Target: 1

Number of indicators with no quarterly Target: 2

Percentage on Target: 83%

### **Development Priority: Community Development**

Number of Indicators: 4

Number of indicators on Target: 2

Number of indicators Not on Target: 0

Number of indicators with no quarterly Target: 2

Percentage on Target: 100%

**Development Priority: Institutional Development**

Number of Indicators: 15

Number of indicators on target: 9

Number of indicators Not on Target:

Number of indicators with no quarterly Target: 5

Percentage on Target: 90%

**Development Priority: Local Economic Development**

Number of Indicators: 5

Number of indicators on Target: 3

Number of indicators Not on Target: 1

Number of indicators with no quarterly Target: 1

Percentage on Target: 75%

### **Development Priority: Back to Basics – Good Governance**

Number of Indicators: 13

Number of indicators on Target: 12

Number of indicators Not on Target: 1

Number of indicators with no quarterly Target: 0

Percentage on Target: 92%

### **Development Priority: Back to Basics – Sound Financial Management**

Number of Indicators: 12

Number of indicators on Target: 7

Number of indicators Not on Target: 4

Number of indicators with no quarterly Target: 1

Percentage on Target: 64%

### **OVERALL**

Total Number of Key Performance Indicators per KPA = 66

Number of Key Performance Indicators on Target/Completed = 45

Number of Key Performance Indicators Not on Target = 9

Number of indicators with no quarterly Target: 12

Percentage on Target = **83%**

INFRASTRUCTURE DEVELOPMENT - KPA – Infrastructure and Service Delivery								PERFORMANCE MILESTONES				
KPA	Objective	Strategy	Department	KPI	Budget / Vote Number	Expenditure	Expenditure %	Annual Target	Quarter 1 Target	On Target/ Not on Target	Actual Output	Reason for Variance and Plan of Action
Infrastructure and Service Delivery	For all households to have uninterrupted access to good quality, potable water.	Implement Action Plans contained in WSDP and ensure that proper controls and monitoring measures are in place	Infrastructure Services	Monitor water quality through taking 36 Samples per month.	485,873	0	0%	144	36 samples	On Target	110 samples	More samples taken due to drought conditions
Infrastructure and Service Delivery	For all households to have uninterrupted access to good quality, potable water	Implement Action Plans contained in WSDP and ensure that proper controls and monitoring measures are in place	Infrastructure Services	Percentage compliance with drinking water quality standards (micro-bacteriological) quarterly.	n/a	n/a	n/a	85%	85%	On Target	99.9 %	n/a
Infrastructure and Service Delivery	To adequately upgrade the electrical supply and install the necessary electrical	Improve reticulation losses and improve revenue by replacing old non-functional	Infrastructure Services	Reduce electricity losses to at least 10% by 30 <sup>th</sup> June 2023.	n/a	n/a	n/a	10%	n/a	No output required for this quarter. Target reported on	n/a.	n/a

	infrastructure , as well as regular maintenance thereof.	electricity and water meters.								Annually.		
Infrastructure and Service Delivery	To have all Municipal water-supply consumers connected to a metering system and registered on the debtor's database for monthly billing purposes.	Improve reticulation losses and improve revenue by replacing old non-functional electricity and water meters.	Infrastructure Services	Reduce water losses to at least 35% by 30 <sup>th</sup> June 2022.	n/a	n/a	n/a	35%	n/a	No output required for this quarter. Target reported on Annually.	n/a	n/a
Infrastructure and Service Delivery	The eradication of illegal dumping and littering and creation of clean and healthy urban areas and surrounding environment.	Develop a new Integrated waste management plan for Dr. Beyers Naude Municipality and review it regularly	Community Services	Number of Waste management plans developed and approved by Council by 31 March 2022.	n/a	n/a	n/a	1	IWMP portal training	Not on Target	No output	Training to take place on the 1 <sup>st</sup> November 2022
Infrastructure and Service Delivery	The eradication of illegal dumping and littering and creation of	Step up educational campaigns to encourage all citizens to take pride in	Community Services	Number of Waste management Campaigns held by 30 <sup>th</sup>	n/a	n/a	n/a	4	1 waste management awareness campaign	On Target	1 waste campaign held – Arbor Month	n/a

	clean and healthy urban areas and surrounding environment.	their areas and keep them clean; to recycle at source		June 2023.								
Infrastructure and Service Delivery	The eradication of illegal dumping and littering and creation of clean and healthy urban areas and surrounding environment.	Develop a new Integrated waste management plan for Dr. Beyers Naude Municipality and review it regularly	Community Services	Number of illegal dumping sites cleaned within DBNLM by 30 <sup>th</sup> June 2023	n/a	n/a	n/a	24	6 Illegal dumping sites cleaned.	On Target	15 illegal dumping sites cleaned within Graaff-Reinet and Aberdeen	n/a
Infrastructure and Service Delivery	An effective Land-Use Management System and Zoning Scheme that responds to the developmental needs of the Community.	Develop a new Spatial Development Framework that coherently maps the desired state within the Municipal area, as informed by the IDP and other plans.	Infrastructure Services	Develop a Spatial Development Framework by 31 <sup>st</sup> March 2023.	n/a	n/a	n/a	1	Collate information and develop Draft SDF	On Target	Draft SDF developed	n/a

COMMUNITY DEVELOPMENT –KPA – Good Governance									PERFORMANCE MILESTONES			
KPA	Objective	Strategy	Department	KPI	Budget /Vote Number	Expenditure	Expenditure %	Annual Target	Quarter 1 Target	On Target/ Not on Target	Actual Output	Reason for Variance and Plan of Action
Good Governance	To fully involve, capacitate and empower the SPU Sector, with special focus on the Disabled, Youth	Design programmes and arrange events that will encourage the participation of the SPU sector, especially the Disabled, Youth and Women.	Corporate Services	Draft youth development policy and table before council by 31 <sup>st</sup> December 2022.	n/a	n/a	n/a	1	n/a	No output required for this quarter.	n/a	n/a
Good Governance	To fully involve, capacitate and empower the SPU Sector, with special focus on the Disabled, Youth	Design programmes and arrange events that will encourage the participation of the SPU sector, especially the Disabled, Youth and Women.	Corporate Services	Monitor Functionality of SPU consultative councils/  Forums by providing quarterly reports to the Corporate Services Portfolio Committee.	n/a	n/a	n/a	4	1 quarterly report	On Target	SPU Report was tabled at the Corporate Services Standing Committee on 3 August 2022, EXCO on 30 August 2022	n/a

Good Governance	To fully involve, capacitate and empower the SPU Sector, with special focus on the Disabled, Youth	Design programmes and arrange events that will encourage the participation of the SPU sector, especially the Disabled, Youth and Women.	Corporate Services	Number of Public Holidays commemorated in 2022/2023	n/a	n/a	n/a	10	Mandela month commemoration  Women's Day celebration  Heritage Day commemoration	On Target	Mandela Day Celebration was in Rietbron & Steytlerville  Women's Day Celebration was hosted by Jansenville  Heritage Day celebration was held in Willowmore.	n/a
Good Governance	To significantly reduce and mitigate the negative impact of disasters.	Regularly review and update the Municipality's Disaster Management Plan and ensure that it incorporates threats identified throughout the region.	Community Services	Number of Disaster Management Plans developed by 31 March 2023.	n/a	n/a	n/a	1	n/a	No output required for this quarter.	n/a	n/a

INSTITUTIONAL DEVELOPMENT - KPA – Organisational Transformation & Institutional Development								PERFORMANCE MILESTONES				
KPA	Objective	Strategy	Department	KPI	Budget	Expenditure	Expenditure %	Annual Target	Quarter 1 Target	On Target/ Not on Target	Actual Output	Reason for Variance and Plan of Action
Organisational Transformation & Institutional Development	To recruit staff with adequate qualifications , skills, training and experience.	Review the organogram annually.	Municipal Manager	Review organizational structure and table before council by 31 December 2022.	n/a	n/a	n/a	1	Review organizational structure.	On Target	Organizational structure revised.	To be tabled before Council for Adoption
Organisational Transformation & Institutional Development	To recruit staff with adequate qualifications , skills, training and experience.	Commence with placement process.	Corporate Services	100% Implementation of placement (recruitment and selection) by 31 December 2022.	n/a	n/a	n/a	100%	100% Implementation of placement (recruitment & selection)	Not on Target	Ongoing	n/a
Organisational Transformation & Institutional Development	To recruit staff with adequate qualifications , skills, training and experience.	Commence with placement process.	Corporate Services	% of job evaluations completed for all filled post on the staff establishment by 31 <sup>st</sup> December 2022.	n/a	n/a	n/a	100%	50% of job evaluations completed for all post filled on the staff establishment	On Target	61% of job evaluations completed for all post filled on the staff establishment – waiting for job grading	n/a

Organisational Transformation & Institutional Development	To provide sufficient operational requirements , furnish and equip the relevant offices and venues, in order to improve efficiency of all departments, their staff and the Municipality' s levels of service delivery, as well as legally compliant	Implement Plan & Policies and upgrade systems accordingly; provide suitable training to enable staff to utilize these systems optimally and correctly.	Corporate Services	Number of employment equity plans revised/ developed by 31 December 2022.	n/a	n/a	n/a	1	n/a	No output required for this quarter.	n/a	n/a
Organisational Transformation & Institutional Development	To provide sufficient operational requirements , furnish and equip the relevant offices and venues, in order to improve efficiency of all departments,	Implement Plan & Policies and upgrade systems accordingly; provide suitable training to enable staff to utilize these systems optimally and	Corporate Services	Review HR plans by 31 December 2022.	n/a	n/a	n/a	1	n/a	No output required for this quarter.	n/a	n/a

	their staff and the Municipality's levels of service delivery, as well as be legally compliant.	correctly.										
Organisational Transformation & Institutional Development	To provide sufficient operational requirements, furnish and equip the relevant offices and venues, in order to improve efficiency of all departments, their staff and the Municipality's levels of service delivery, as well as be legally compliant.	Implement Plan & Policies and upgrade systems accordingly; provide suitable training to enable staff to utilize these systems optimally and correctly.	Corporate Services	Develop a workplace skills plan with an annual training report by 30 <sup>th</sup> June 2023.	n/a	n/a	n/a	1	Collect information from departments to develop plan.	On Target	WSP submitted in April and approved by LGSETA in June 2022. The WSP is for the period 2022/23	n/a

Organisational Transformation & Institutional Development	To provide sufficient operational requirements , furnish and equip the relevant offices and venues, in order to improve efficiency of all departments, their staff and the Municipality' s levels of service delivery, as well as be legally compliant.	Implement Plan & Policies and upgrade systems accordingly; provide suitable training to enable staff to utilize these systems optimally and correctly.	Corporate Services	Number of WSP training meetings held by 30 <sup>th</sup> June 2023.	n/a	n/an	n/a	4	Training Committee meeting	On Target	Training Committee Meeting held on the 14 <sup>th</sup> July 2022	n/a
Organisational Transformation & Institutional Development	To provide sufficient operational requirements , furnish and equip the relevant offices and venues, in order to improve efficiency of all departments, their staff and the	Implement Plan & Policies and upgrade systems accordingly; provide suitable training to enable staff to utilize these systems optimally and correctly.	Finance Department	Number of municipal policies reviewed 30 June 2023	n/a	n/a	n/a	12	n/a	No output required for this quarter.	n/a	n/a

	Municipality's levels of service delivery, as well as be legally compliant.											
Organisational Transformation & Institutional Development	To provide sufficient operational requirements , furnish and equip the relevant offices and venues, in order to improve efficiency of all departments, their staff and the Municipality's levels of service delivery, as well as legally compliant	Implement Plan & Policies and upgrade systems accordingly; provide suitable training to enable staff to utilize these systems optimally and correctly.	Corporate Services	Number of municipal policies reviewed 30 June 2023	n/a	n/a	n/a	12	n/a	No output required for this quarter.	n/a	n/a
Organisational Transformation & Institutional Development	To provide sufficient operational requirements , furnish and equip the	Implement Plan & Policies and upgrade systems accordingly;	Finance Department	Prepare Supply Chain Management Implementation Compliance through 3	n/a	n/a	n/a	3	n/a	No output required for this quarter.	1 <sup>st</sup> quarterly report developed	n/a

	relevant offices and venues, in order to improve efficiency of all departments, their staff and the Municipality's levels of service delivery, as well as be legally compliant.	provide suitable training to enable staff to utilize these systems optimally and correctly.		quarterly reports by 30 June 2023.								
Organisational Transformation & Institutional Development	Improved performance through effective PMS	Quarterly institutional performance reports to Council.	Municipal Manager	4 quarterly SDBIP Performance reports submitted to Council by 30 June 2023, to inform Council of Institutional Performance.	n/a	n/a	n/a	4	1 SDBIP Performance report submitted to Council by October 2022.	On Target	1 <sup>st</sup> quarter SDBIP report developed during October 2022.	n/a
Organisational Transformation & Institutional Development	To provide sufficient operational requirements , furnish and equip the relevant offices and venues, in order to	Implement Plan & Policies and upgrade systems accordingly; provide suitable training to enable staff	Municipal Manager	Monitor Council resolutions by providing 4 quarterly reports on the implementation of council resolutions.	n/a	n/a	n/a	4	1	On Target	n/a	Resolution register developed and monitored.

	improve efficiency of all departments, their staff and the Municipality's levels of service delivery, as well as be legally compliant.	to utilize these systems optimally and correctly.										
Organisational Transformation & Institutional Development	To provide sufficient operational requirements , furnish and equip the relevant offices and venues, in order to improve efficiency of all departments, their staff and the Municipality's levels of service delivery, as well as be legally compliant.	Implement Plan & Policies and upgrade systems accordingly; provide suitable training to enable staff to utilize these systems optimally and correctly.	Corporate Services	Ensure an updated Lease Register on a quarterly basis.	n/a	n/a	n/a	1	Update register	On Target	Lease register is updated.	n/a

Organisational Transformation & Institutional Development	To provide sufficient operational requirements , furnish and equip the relevant offices and venues, in order to improve efficiency of all departments, their staff and the Municipality' s levels of service delivery, as well as be legally compliant.	Implement Plan & Policies and upgrade systems; accordingly, provide suitable training to enable staff to utilize these systems optimally and correctly.	Corporate Services	Develop Lease policy by 31 December 2022.	n/a	n/a	n/a	1	Collect information from relevant stakeholders.	On Target	Lease policy & SOP is in draft form and needs to be workshoppe d with Council before end of Dec. Item prepared.	The item is on the agenda for Nov 2022
Organisational Transformation & Institutional Development	To provide sufficient operational requirements , furnish and equip the relevant offices and venues, in order to improve efficiency of all departments, their staff and the	Implement Plan & Policies and upgrade systems accordingly; provide suitable training to enable staff to utilize these systems optimally and correctly	Corporate Services	Report on all disciplinary hearings and litigations on a quarterly basis to EXCO.	n/a	n/a	n/a	4	Report on all disciplinary hearing	On Target	Disciplinary report tabled on 3 August 2022 confidential corporate services standing committee & 30 August 2022 confidential EXCO	n/a

	Municipality's levels of service delivery, as well as be legally compliant.											
<b>LOCAL ECONOMIC DEVELOPMENT</b>								<b>PERFORMANCE MILESTONES</b>				
KPA	Objective	Strategy	Department	KPI	Budget	Expenditure	Expenditure %	Annual Target	Quarter 1 Target	On Target /Not on Target	Actual Output	Reason for Variance and Plan of Action
Local Economic Development	Job Creation, BEE & Partnerships, SMME, Industrial and Sector Development , Skills Development , Mainstreaming of 2 <sup>nd</sup> Economy, Youth and Women	Support, encourage and facilitate value-adding initiatives, programmes and projects.	Municipal Manager	Assistance and development of SMME's by 30 June 2023.	n/a	n/a	n/a	30	5 SMME	On Target	Assistance and development of 10 SMME's	n/a
Local Economic Development	Job Creation, BEE & Partnerships, SMME,	Support, encourage and facilitate value-adding initiatives,	Municipal Manager	LED strategy developed and approved by 30 September	n/a	n/a	n/a	1	Draft LED Plan circulated to relevant stakeholders for inputs and	On Target	LED Strategy finalised approved by	n/a

	Industrial and Sector Development , Skills Development , Mainstreaming of 2 <sup>nd</sup> Economy, Youth and Women	programmes and projects		2022					comments, and table to council for adoption.		Council	
Local Economic Development	SUSTAINABLE JOB CREATION ♦ BEE & PARTNERSHIPS ♦ SMME, INDUSTRIAL AND SECTOR DEVELOPMENT ♦ SKILLS DEVELOPMENT ♦ MAINSTREAMING OF 2ND ECONOMY, YOUTH, DISABLED & WOMEN	Support, encourage and facilitate value-adding initiatives, programmes and projects	Municipal Manager	Develop Tourism Sector Plan and approved by council by 30 <sup>th</sup> June 2023.	n/a			1	Planning and collation of information.	Not On Target	Tourism Sector Plans of former disestablished LMs utilised.	Planning and collation of information to commence

Local Economic Development	SUSTAINABLE JOB CREATION ♦ BEE & PARTNERSHIPS ♦ SMME, INDUSTRIAL AND SECTOR DEVELOPMENT ♦ SKILLS DEVELOPMENT ♦ MAINSTREAMING OF 2ND ECONOMY, YOUTH, DISABLED & WOMEN	Support, encourage and facilitate value-adding initiatives, programmes and projects	Municipal Manager	Number of Business forums within Dr. Beyers Naude Municipality established by 31 December* 2022	n/a	n/a	n/a	1	n/a	No output required for this quarter.	n/a	n/a
Local Economic Development	SUSTAINABLE JOB CREATION ♦ BEE & PARTNERSHIPS ♦ SMME, INDUSTRIAL AND SECTOR DEVELOPMENT ♦ SKILLS DEVELOPMENT	Develop LED Strategic Plan with an economic Vision for the Municipality.	Municipal Manager	Number of policies developed, aimed at increasing Participation in local economy by 30 <sup>th</sup> June 2022	n/a	n/a	n/a	2	n/a	No output required for this quarter.	n/a	n/a

	MENT ♦ MAINSTREAMING OF 2ND ECONOMY, YOUTH, DISABLED & WOMEN											
<b>BACK TO BASICS – KPA – Good Governance &amp; Public Participation</b>								<b>PERFORMANCE MILESTONES</b>				
KPA	Objective	Strategy	Department	KPI	Budget	Expenditure	Expenditure %	Annual Target	Quarter 1 Target	On Target/ Not on Target	Actual Output	Reason for Variance and Plan of Action
Good Governance & Public Participation	To become the best performing Municipality, in all respects.	Developing a credible Integrated Development Plan that will address the developmental needs of our community.	Municipal Manager	Development of a new 5-year credible IDP and for 2022 – 2027, by 30 June 2023.	n/a	n/a	n/a	1	(a) Prepare 2022 – 2027 IDP Process Plan,  (b) Adopted Process Plan by 31 <sup>st</sup> August 2022.	On Target	Process plan and adopted – alignment gaps identified and needs to be rectified.	Amended plan to be tabled before Council.
Good Governance & Public Participation	To become the best performing Municipality, in all respects.	Having a fully functional Council, with Standing Committees, Fora and other structures.	Corporate Services	Number of Meetings held in terms of year planner by 30 June 2023  (4 Ordinary Council Meetings, 4	n/a	n/a	n/a	12	Ensure that 1 Standing Committee meetings are held, one Ordinary Council Meeting and one EXCO meeting in	On Target	3 August 2022 – Corporate Services & Community Services Committee meeting	n/a

				Standing Committee meetings and 4 EXCO Meetings)					terms of the year planner.  Quarterly report on execution of Council Resolution. (Resolution Register) to EXCO		5 August 2022 Infrastructure services Committee meeting  EXCO – 23 & 30 August 2022  Ordinary Council meeting scheduled for 30 September 2022 was postponed to 6 October 2022  Report in the agenda of 30 September postponed to 6 October 2022	
Good Governance & Public Participation	To become the best performing Municipality, in all	Ensuring that Ward Committees have been established and are	Corporate Services	Revise the Standing Rules of Order of Council by 31 December	n/a	n/a	n/a	1	Revise standing rules of order	On Target	SRO workshoppe d but not reviewed yet – target is that it must	n/a

	respects.	functioning properly, and that a CDW has been appointed in each Ward		2022							be reviewed by 31 December 2022	
Good Governance & Public Participation	To become the best performing Municipality, in all respects.	Having a fully functional Council, with Standing Committees, Fora and other structures.	Municipal Manager	Number of MPAC meetings to assist with oversight function until 30 June 2023	n/a	n/a	n/a	4	Organise MPAC meeting	Not on Target	No MPAC meetings held. MPAC training scheduled for 27 <sup>th</sup> October 2022	MPAC training to commence on the 27 <sup>th</sup> October 2022.
Good Governance & Public Participation	To become the best performing Municipality, in all respects.	Having a fully functional Council, with Standing Committees, Fora and other structures.	Corporate Services	Number of Audit Committee meetings to assist with oversight function until 30 June 2023	n/a	n/a	n/a	4	Organise Audit Committee meeting	On Target	Audit Committee Meeting held on the 26 August 2022	n/a
Good Governance & Public Participation	To become the best performing Municipality, in all respects.	Having a fully functional Council, with Standing Committees, Fora and other structures.	Corporate Services	Number of IT steering committee meetings held by 30 June 2023.	n/a	n/a	n/a	4	1 Meeting	On Target	IT steering committee meeting held on the 20 <sup>th</sup> July 2022	n/a
Good Governance & Public Participation	To become the best performing Municipality, in all	Installing and maintaining effective and efficient communicati	Corporate Services (HR)	Ensure that the LLF is functioning properly and fulfilling its	n/a	n/a	n/a	6	2 Meetings	On Target	LLF meeting held on the 24 <sup>th</sup> August 2022 & 6 <sup>th</sup> September	n/a

	respects	ons and other systems that will improve information-sharing, enhance public participation and promote socio-economic development.		mandate by having 6 Meetings annually							2022	
Good Governance & Public Participation	To become the best performing Municipality, in all respects.	Installing and maintaining effective and efficient communications and other systems that will improve information-sharing, enhance public participation and promote socio-economic development.	Corporate Services	Number of Occupational Health and Safety Committee Meetings held by 30 June 2023.	n/a	n/a	n/a	4	1 meeting held	On Target	OHS meeting held on the 14 <sup>th</sup> July 2022	n/a
Good Governance & Public Participation	To become the best performing Municipality, in all respects.	Installing and maintaining effective and efficient communications and other systems that	Municipal Manager	Number of quarterly newsletters distributed by 30 June 2023	n/a	n/a	n/a	4	Quarterly newsletter distributed to all employees.	On Target	Weekly mayoral desk published.	n/a

		will improve information-sharing, enhance public participation and promote socio-economic development.										
Good Governance & Public Participation	To become the best performing Municipality, in all respects	Installing and maintaining effective and efficient communications and other systems that will improve information-sharing, enhance public participation and promote socio-economic development.	Municipal Manager	Revise Communication Strategy and Action plan by 31 December 2022	n/a	n/a	n/a	1	Revise Communication Strategy and Action Plan	On Target	Communication strategy revised and workshoped with council. Action plan revised.	n/a
Good Governance & Public Participation	To become the best performing Municipality, in all respects.	Installing and maintaining effective and efficient communications and other systems that will improve information-sharing,	Infrastructure Services	Maintain updated housing beneficiary list and submit to Infrastructure Service standing committee on a quarterly basis by 30	n/a	n/a	n/a	4	Updated beneficiary list and quarterly submission to the Infrastructure Service Standing Committee.	On Target	Updated housing beneficiary list.	n/a

		enhance public participation and promote socio-economic development.		June 2023								
Good Governance & Public Participation	To become the best performing Municipality, in all respects.	Ensuring that Ward Committees have been established and are functioning properly, and that a CDW has been appointed in each Ward.	Corporate Services	Quarterly consolidated reports on Ward Committee meetings by 30 June 2023.	n/a			4	Ensure quarterly ward committee meetings  With consolidated quarterly report to council.	On Target	Ward committee progress report tabled at the corporate services standing committee on 3 August 2022 and EXCO on 30 August 2022	n/a
Good Governance & Public Participation	To become the best performing Municipality, in all respects.	Installing and maintaining effective and efficient communications and other systems that will improve information-sharing, enhance public participation and promote socio-economic development	Corporate Services	Quarterly reports from the customer care call centre submitted to EXCO.	n/a	n/an	n/a	4	Quarterly reports from the customer care call centre on status of all complaints received.	On Target	Report tabled at the corporate services standing committee on 3 August 2022 and EXCO on 30 August 2022	n/a

BACK TO BASICS – KPA – Sound Financial Management								PERFORMANCE MILESTONES				
KPA	Objective	Strategy	Department	KPI	Budget	Expenditure	Expenditure %	Annual Target	Quarter 1 Target	On Target/ Not on Target	Actual Output	Reason for Variance and Plan of Action
Sound Financial Management	To become a financially viable and sustainable Municipality.	The development and implementation of a Funding Strategy.	Municipal Manager/All Directors	100% expenditure of Municipal Grants by 30 June 2023	185 199 107	61 293 079	33%	100%	15%	On Target	33%	n/a
Sound Financial Management	To receive a Clean Audit Opinion from the Auditor-General.	Implementation and execution of an Audit Action Plan.	Municipal Manager/All Directors	100% Reporting compliance by submitting s71, s72 and s52d reports within legislated timeframes by 30 June 2023	n/a	n/a	n/a	100%	100% compliance to Financial Planner Deadlines	On Target	66.67%	July s71 report was submitted late because of the preparation of AFS.
Sound Financial Management	To receive a Clean Audit Opinion from the Auditor-General.	Implementation and execution of an Audit Action Plan.	Municipal Manager/All Directors	Improve Outcome of the AG report: Execute action plan to address previous findings by 30 June 2023.	n/a	n/a	n/a	1	n/a	No output required for this quarter.	Still awaiting audit outcome	n/a

Sound Financial Management	To receive a Clean Audit Opinion from the Auditor-General.	Implementation and execution of an Audit Action Plan.	Finance Department	Verification of the completeness of the Asset Register (Asset Register compliant to GRAP standards)	n/a			100%	All purchases captured and updated on Asset Register	On Target	Monthly reconciliations completed.	n/a
Sound Financial Management	To become a financially viable and sustainable Municipality.	Alignment of the Budget to the IDP's Development Priorities.	Municipal Manager/ All Directors	Percentage CAPEX of budget spend by 30th June 2023.	65 898 500	19 353 410	29.3%	100%	15% spent	On Target	29.3%	n/a
Sound Financial Management	To become a financially viable and sustainable Municipality.	Alignment of the Budget to the IDP's Development Priorities.	Municipal Manager/All Directors	Percentage OPEX budget spend by 30th June 2023.	505 511 339	97 575 730	19.3%	80%	30% spent	On Target	19.3%	Cashflow challenges
Sound Financial Management	To adopt a realistic, credible and funded Annual Budget	Alignment of the Budget to the IDP's Development Priorities.	Municipal Manager/All Directors	2023//2024 Budget approved by Council by 30 June 2023	n/a	n/a	n/a	1	Process Plan adopted	On Target	Process plan tabled before EXCO and adopted. Council Meeting postponed.	Process plan part of Council Meeting agenda that has been postponed.
Sound Financial Management	To become a financially viable and sustainable Municipality.	Implementation and execution of the Financial Recovery Plan – robust plans for	Municipal Manager/All Directors	Number of reports on the implementation of the Budget Funding Plan	n/a	n/a	n/a	12	Ensure compliance with Budget Funding Plan deadlines by	Not on Target	No output	Item to be prepared and submitted to EXCO

		the repayment of debt and/or maintain a healthy level of cash reserves and assets in order to meet unexpected costs.		by 30 June 2023.					submitting implementation progress reports monthly to the Municipal Manager and quarterly to EXCO			by end October 2022
Sound Financial Management	To become a financially viable and sustainable Municipality.	Stringent implementation and execution of the Municipality's Credit Control & Debt Collection Policy.	Finance Department	Improve collection rate on service debtors to address cash flow constraints by 30 June 2023.  (Service debtors/service debt collected)	n/a	n/a	n/a	95%	60%	On Target	94.43%	n/a
Sound Financial Management	To become a financially viable and sustainable Municipality.	Implementation and execution of the Financial Recovery Plan – robust plans for the repayment of debt and/or maintain a healthy level of cash reserves and assets in order to meet unexpected costs.	Finance Department	Financial recovery plan implemented and monitored by submissions quarterly to EXCO by 30 June 2022.	n/a	n/a	n/a	4	Ensure compliance with financial recovery plan deadlines by submitting implementation progress report quarterly to EXCO	Not on Target	No output	Item to be prepared and submitted to EXCO by end October 2022

Sound Financial Management	To become a financially viable and sustainable Municipality.	Stringent implementation and execution of the Municipality's Credit Control & Debt Collection Policy.	Finance Department	Effective control over 95% collection of property rates: by 30 June 2022  Property rates collected/ property rate debtors.	n/a	n/a	n/a	Ensure average 95% recovery rate of property rates billed by 30 June 2023.	Ensure effective recovery of property rates  60%	Not on Target	40.67%	Rates were only due at the end of Q1. The debt collection policy to be implemented from October 2022 to ensure outstanding rates are collected.
Sound Financial Management	To receive a clean audit opinion from the Auditor General.	Implementation and execution of the Financial Recovery Plan – robust plans for the repayment of debt and/or maintain a healthy level of cash reserves and assets in order to meet unexpected costs.	Finance Department	Average number of days taken for creditors to be paid:  Creditors Payment Period  Creditors Outstanding/Credit Purchases  (Operating & Capital) x 365  (Norm is 30 days)	n/a	n/a	n/a	30 days	30 days	Not on Target	<b>Overall:</b> 1153 days  <b>Eskom:</b> 4328 days  <b>Other:</b> 267 days	n/a

## CONCLUSION

The report has outlined the performance of the municipality in the period under review as indicated in the Service Delivery and Budget Implementation Plan.

