

MID-YEAR PERFORMANCE REPORT

*Dr. Beyers Naude
Local Municipality
Mid-Year
Performance Report
2022-2023*

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DR BEYER'S NAUDE LOCAL MUNICIPALITY

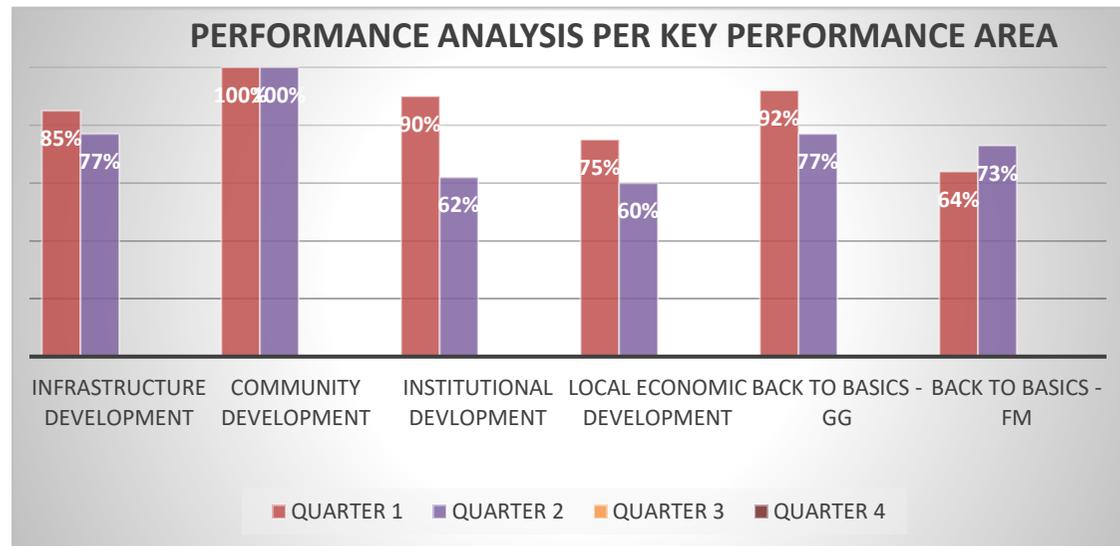
MID-YEAR PERFORMANCE REPORT

01 JULY 2022 – 31 DECEMBER 2022

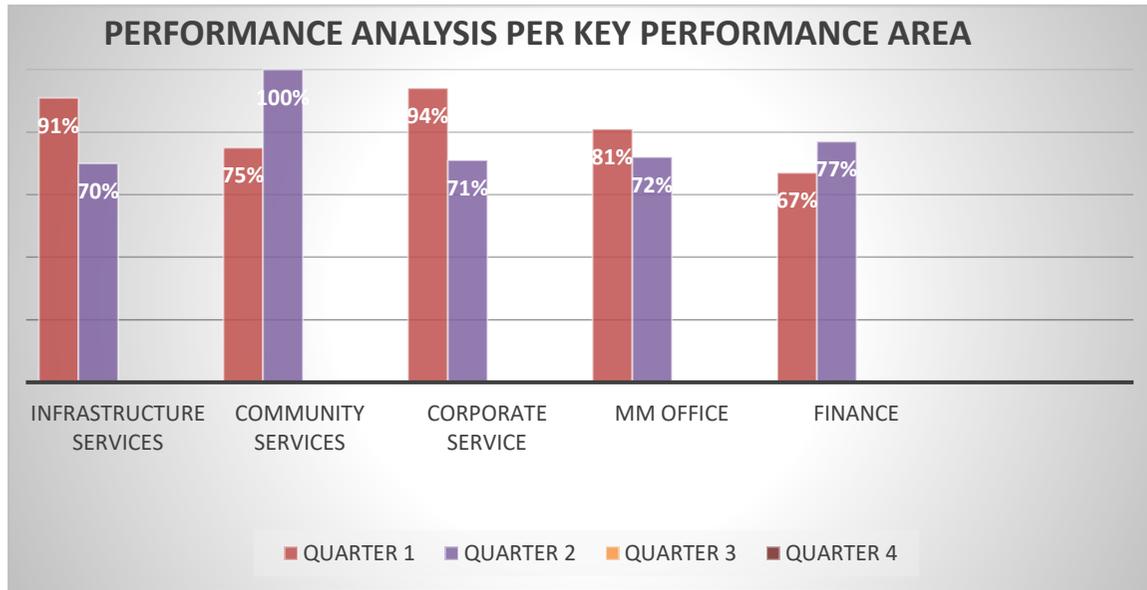
INTRODUCTION

The purpose of this report is to inform Council regarding progress made with the achievement of key performance indicators, development priorities and objectives as determined in the Service Delivery Budget Implementation Plan (SDBIP) during the first and second quarter of the financial year. During the first quarter **83%** of the planned targets were achieved. During the second quarter **74%** of the planned targets were achieved.

NATIONAL KPA OVERALL PERFORMANCE



DEPARTMENTAL SDBIP OVERALL PERFORMANCE



SDBIP ANALYSIS REPORT (ACTUAL PERFORMANCE) – CAPITAL BUDGET PROJECTS - 2022/2023

Infrastructure Development

Number of projects: 7

Number of projects completed/ on Target: 5

Number of projects Not on Target: 2

Number of projects with No quarterly Target: 0

Percentage on Target: 71%

Total Budget per focus area versus expenditure:

Objective	Strategy	KPI	Wards	Responsible Person	Funding Source	Budget	Expenditure	Expenditure %	MID-YEAR PERFORMANCE MILESTONES					
INFRASTRUCTURE DEVELOPMENT									Annual Target	Quarter 1 Target	On Target/ Not on Target	Quarter 2 Target	On Target / Not on Target	Reason for Variance and Plan of Action
To adequately increase bulk water storage, upgrade reticulation systems, secure permanent water supply and properly maintain all infrastructure	Upgrade reticulation system by systematically replacing old installations.	Number of pipelines installed for Jansenville and Klipplaat boreholes, and redrill borehole in Klipplaat by 30 th June 2023.	10 & 11	Infrastructure Services	External - RBIG	30,000 00.	24,940,991	83%	1. 3800m of pipeline 2. Redrill 1 borehole	Lay water pipeline to Jansenville boreholes 50mm – 250mm – 1000m	On Target Pipes installed 200mm – 2822m 110mm – 60m 90mm –	Lay water pipeline to Klipplaat boreholes and pipeline from dam – 250mm – length 2800m	On Target Pipes installed 200mm – 2822m 110mm – 60m 90mm –	n/a

											1287m 75mm – – 840m 50&250mm – 913m 160mm – 360m		1487m 75mm – – 1374m 50&250m m – 913m 160mm – 1196m	
To adequately increase bulk water storage, upgrade reticulation systems, secure permanent water supply and properly maintain all infrastructure	Upgrade reticulation system by systematically replacing old installations.	Refurbishment of "Skuins Dak " Reservoir in Graaff Reinet by 30 th June 2023.	2-7	Infrastructure Services	External - WSIG	4, 212, 847.00	228,068	5%	Refurbishment of "Skuins Dak " Reservoir in Graaff Reinet	Appoint Consultant	On Target Consultant Appointed on 2 Aug 2022	Appoint Contractor	Not on Target	Tenders were advertised on 4 November and closed 18 November Evaluation and Adjudication was delayed. Contractors to be appointed by end January 2023.
To adequately increase bulk water storage, upgrade reticulation systems,	Upgrade reticulation system by systematically replacing old	Replace internal water reticulation system in Klipplaat,	10	Infrastructure Services	External - WSIG	6,726,152.95	280,841	4%	Replaced Internal Water Reticulation System in Klipplaat	Appoint Consultant	On Target Consultant Appointed on 2 Aug 2022	Appoint Contractor	Not on Target	Tenders were advertised on 4 November and closed

secure permanent water supply and properly maintain all infrastructure.	installations.	and installation of 1000 water meters by 30th June 2023.							and 1000 water meters installed.					18 November Evaluation and Adjudication was delayed. Contractors to be appointed by end January 2023.
To adequately increase bulk water storage, upgrade reticulation systems, secure permanent water supply and properly maintain all infrastructure	Upgrade reticulation system by systematically replacing old installations.	Number of Steel pipeline Replaced from Wanhoop by 30 th June 2023.	8&9	Infrastructure Services	External - MIG	5, 845, 045.89	4,623,074	79%	4000m	Appoint SMME's	On Target 5 SMME's appointed	Complete 1000m	On Target 1000 m completed	n/a
Objective	Strategy	KPI	Wards	Responsible Person	Funding Source	Budget	Expenditure	Expenditure %	MID-YEAR PERFORMANCE MILESTONES					
									Annual Target	Quarter 1 Target	On Target/ Not on Target	Quarter 2 Target	On Target/ Not on Target	Reason for Variance and Plan of Action
To adequately upgrade and/or construct Wastewater	Systematically upgrade existing infrastructure; replace and	Refurbish 2 pump stations and install 2 mechanical	2-7	Infrastructure Services	External MIG	5,014,454.11	3 269 238,25	65.19%	Install mechanical screen at taxi rank and tronkdrift	Refurbish Plasket Pump Station	On Target Plasket	Refurbish Van Rooyen Pump	On Target Van Rooyen Pump	n/a

Treatment Works and maintain them on a regular basis.	rehabilitate where applicable	screens								pump stations, refurbish Plasker and Van Rooyen Pump Stations.		Pump Station Completed, new mechanical equipment, new MCC and security fence	Station	Station completed	
Solid Waste Disposal Sites (Landfills), that are compliant, have adequate capacity and are properly managed and maintained.	Systematically upgrade existing infrastructure; replace and rehabilitate where applicable.	Construct a recycling facility and a 300m roadway at the Steytterville Solid Waste Disposable Site by 30 th June 2023.	12	Infrastructure Services	External MIG	4,000,000.00	4,000,000	100%		Construct new Recycling Facility, new roadway 300m and site lighting	Construct new roadway	On Target 300m Roadway to cells on site completed	Install Site Lighting	On Target Site Lighting installed	n/a
To adequately upgrade the electrical supply and install the necessary electrical infrastructure, as well as regular maintenance thereof.	Identify and implement suitable Electrification Projects.	Number of transformers procured by 30 th June 2023.	Institutional	Infrastructure Services	Internal	1,000,000.00	0	0%	3	Appointment of Service provider		Not On Target Evaluation committee met on 21 September 2022	n/a	On Target Service Provider appointed.	n/a

Community Development

Number of projects: 1

Number of projects completed/ on Target: 1

Number of projects Not on Target: 0

Number of projects with no quarterly Target: 0

Percentage on targets: 100%

Total budget per focus area versus expenditure:

Objective	Strategy	KPI	Wards	Responsible Person	Funding Source	Budget	Expenditure	Expenditure %	MID-YEAR PERFORMANCE MILESTONES					
									Annual Target	Quarter 1 Target	On Target/Not on Target	Quarter 2 Target	On Target / Not on Target	Reason for Variance and Plan of Action
Stadiums and sport fields that have been upgraded and properly equipped to function properly and be fully utilized.	Upgrade and maintain sport fields and ensure that personnel are on site.	Construct new Guard house, Construct new Tuck shop , refurbish two(2) existing ablutions facilities by 30 th June 2023	2-7	Community Services	External MIG	6,000,000	6,000,000	100%	Construct new Guard house, Construct new Tuck shop, refurbish two (2) existing ablutions	Construct new Tuck Shop	On Target 3 Tuck Shops completed	n/a	No output required for this quarter	n/a

Institutional Development

Number of projects: 1

Number of projects completed/ on Target: 1

Percentage on targets: 100%

Objective	Strategy	KPI	Wards	Responsible Person	Funding Source	Budget	Expenditure	Expenditure %	MID-YEAR PERFORMANCE MILESTONES					
									Annual Target	Quarter 1 Target	On Target/Not on Target	Quarter 2 Target	On Target / Not on Target	Reason for Variance and Plan of Action
To provide sufficient operational requirements, furnish and equip the relevant offices and venues, in order to improve efficiency of all departments, their staff and the Municipality's levels of service delivery, as well as be legally compliant	Equip offices and areas of service delivery with adequate resources.	Number of office furniture procured by 31 December 2022.	Institutional	Budget & Treasury	External – FMG	40,000.00	0	0%	5	n/a	No Output required for this quarter	ITQ processes and delivery of furniture	On Target 6 items of office furniture procured	n/a

SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS

Development Priority: Infrastructure Development

Number of Indicators: 8

Number of indicators on Target: 5

Number of indicators Not on Target: 1

Number of indicators with no quarterly Target: 2

Percentage on Target: 83%

Development Priority: Community Development

Number of Indicators: 4

Number of indicators on Target: 4

Number of indicators Not on Target: 0

Number of indicators with no quarterly Target: 0

Percentage on Target: 100%

Development Priority: Institutional Development

Number of Indicators: 15

Number of indicators on target: 8

Number of indicators Not on Target: 5

Number of indicators with no quarterly Target: 2

Percentage on Target: 62%

Development Priority: Local Economic Development

Number of Indicators: 5

Number of indicators on Target: 3

Number of indicators Not on Target: 2

Number of indicators with no quarterly Target: 0

Percentage on Target: 60%

Development Priority: Back to Basics – Good Governance

Number of Indicators: 13

Number of indicators on Target: 10

Number of indicators Not on Target: 3

Number of indicators with no quarterly Target: 0

Percentage on Target: 77%

Development Priority: Back to Basics – Sound Financial Management

Number of Indicators: 12

Number of indicators on Target: 8

Number of indicators Not on Target: 3

Number of indicators with no quarterly Target: 1

Percentage on Target: 73%

OVERALL

Total Number of Key Performance Indicators per KPA = 66

Number of Key Performance Indicators on Target/Completed = 45

Number of Key Performance Indicators Not on Target = 16

Number of indicators with no quarterly Target: 5

Mid-Year Percentage on Target = 74%

INFRASTRUCTURE & SERVICE DELIVERY							MID-YEAR PERFORMANCE MILESTONES					
Objective	Strategy	Department	KPI	Budget / Vote Number	Expenditure	Expenditure %	Annual Target	Quarter 1 Target	On Target/ Not on Target	Quarter 2 Target	On Target / Not on Target	Reason for Variance and Plan of Action
For all households to have uninterrupted access to good quality, potable water.	Implement Action Plans contained in WSDP and ensure that proper controls and monitoring measures are in place	Infrastructure Services	Monitor water quality through taking 36 Samples per month.	485,873	0	0%	144	36 samples	On Target 110 samples	36 samples	On Target 120 samples	More samples taken due to drought conditions
For all households to have uninterrupted access to good quality, potable water	Implement Action Plans contained in WSDP and ensure that proper controls and monitoring measures are in place	Infrastructure Services	Percentage compliance with drinking water quality standards (micro-bacteriological) quarterly.	n/a	n/a	n/a	85%	85%	On Target 99.9 %	85%	On Target 92.9%	n/a
To adequately upgrade the electrical supply and install the necessary electrical infrastructure, as well as	Improve reticulation losses and improve revenue by replacing old non-functional electricity	Infrastructure Services	Reduce electricity losses to at least 10% by 30 th June 2023.	n/a	n/a	n/a	10%	n/a	No output required for quarter 1 & 2. Target reported on Annually.	n/a	No output required for quarter 1 & 2. Target reported on Annually.	n/a

regular maintenance thereof.	and water meters.											
To have all Municipal water-supply consumers connected to a metering system and registered on the debtor's database for monthly billing purposes.	Improve reticulation losses and improve revenue by replacing old non-functional electricity and water meters.	Infrastructure Services	Reduce water losses to at least 35% by 30 th June 2022.	n/a	n/a	n/a	35%	n/a	No output required for quarter 1 & 2. Target reported on Annually.	n/a	No output required for quarter 1 & 2. Target reported on Annually.	n/a
The eradication of illegal dumping and littering and creation of clean and healthy urban areas and surrounding environment.	Develop a new Integrated waste management plan for Dr. Beyers Naude Municipality and review it regularly	Community Services	Number of Waste management plans developed and approved by Council by 31 March 2022.	n/a	n/a	n/a	1	IWMP portal training	Not on Target Training to take place on the 1 st November 2022	n/a	On Target Training was attended in Sarah Baartman Municipality conducted by the DEFF.	The DFFE have advertised a tender for development of IWMP for all municipalities within district municipalities
The eradication of illegal dumping and littering and creation of clean and healthy urban	Step up educational campaigns to encourage all citizens to take pride in their areas	Community Services	Number of Waste management Campaigns held by 30 th June 2023.	n/a	n/a	n/a	4	1 waste management awareness campaign	On Target 1 waste campaign held – Arbor Month	1 waste management awareness campaign	On Target 6 school educational awareness campaigns	n/a

areas and surrounding environment.	and keep them clean; to recycle at source											
The eradication of illegal dumping and littering and creation of clean and healthy urban areas and surrounding environment.	Develop a new Integrated waste management plan for Dr. Beyers Naude Municipality and review it regularly.	Community Services	Number of illegal dumping sites cleaned within DBNLM by 30 th June 2023	n/a	n/a	n/a	24	6 Illegal dumping sites cleaned.	On Target 15 illegal dumping sites cleaned within Graaff-Reinet and Aberdeen	6 Illegal dumping sites cleaned.	On Target 6 illegal dumping sites cleaned in Graaff-Reinet	n/a
An effective Land-Use Management System and Zoning Scheme that responds to the developmental needs of the Community.	Develop a new Spatial Development Framework that coherently maps the desired state within the Municipal area, as informed by the IDP and other plans.	Infrastructure Services	Develop a Spatial Development Framework by 31 st March 2023.	n/a	n/a	n/a	1	Collate information and develop Draft SDF	On Target Draft SDF developed	Advertise for public consultation	Not on Target SDF Discontinued due to out dated data and public participation as a result of previous COVID-19 restrictions.	SDF Discontinued due to out dated data and public participation as a result of previous COVID-19 restrictions. A new process will be started as the LM has received confirmation of Technical Support from the department of Rural Development

													and Land Reform.
COMMUNITY DEVELOPMENT							MID-YEAR PERFORMANCE MILESTONES						
Objective	Strategy	Department	KPI	Budget /Vote Number	Expenditure	Expenditure %	Annual Target	Quarter 1 Target	On Target/ Not on Target	Quarter 2 Target	On Target / Not on Target	Reason for Variance and Plan of Action	
To fully involve, capacitate and empower the SPU Sector, with special focus on the Disabled, Youth	Design programmes and arrange events that will encourage the participation of the SPU sector, especially the Disabled, Youth and Women.	Corporate Services	Draft youth development policy and table before council by 31 st December 2022.	n/a	n/a	n/a	1	n/a	No output required for this quarter.	Workshop with relevant stakeholders and table before council.	On Target Policy tabled on the 9 th Nov at the Corporate Service Standing Committee, EXCO on the 3 th Dec and Council on the 13 th December. Policy was approved, subject to a workshop.	Workshop to be scheduled	
To fully involve, capacitate and empower the SPU Sector, with special focus on the Disabled,	Design programmes and arrange events that will encourage the participation	Corporate Services	Monitor Functionality of SPU consultative councils/ Forums by providing	n/a	n/a	n/a	4	1 quarterly report	On Target SPU Report was tabled at the Corporate Services Standing Committee on	1 quarterly report	On Target SPU Report was tabled before Council on 26 Oct 2022. Also tabled on 9 Nov to		

Youth	of the SPU sector, especially the Disabled, Youth and Women.		quarterly reports to the Corporate Services Portfolio Committee.						3 August 2022, EXCO on 30 August 2022		Corporate Services Committee, EXCO on 5 Dec and Ordinary Council meeting on 13 Dec 2022	
To fully involve, capacitate and empower the SPU Sector, with special focus on the Disabled, Youth	Design programmes and arrange events that will encourage the participation of the SPU sector, especially the Disabled, Youth and Women.	Corporate Services	Number of Public Holidays commemorated in 2022/2023	n/a	n/a	n/a	10	Mandela month commemoration Women's Day celebration Heritage Day commemoration	On Target Mandela Day Celebration was in Rietbron & Steytlerville Women's Day Celebration was hosted by Jansenville Heritage Day celebration was held in Willowmore	. 16 days of activism against women and child abuse National day for persons with disability. World Aids Day Opening of festive season.	On Target Provincial Launch of 16 days of activism 25 Nov 22 Establishment of a Local Aids Council on 28 Nov 2022	n/a
To significantly reduce and mitigate the negative impact of disasters.	Regularly review and update the Municipality's Disaster Management Plan and ensure that it	Community Services	Number of Disaster Management Plans developed by 31 March 2023.	n/a	n/a	n/a	1	n/a	No output required for this quarter.	Circulate draft Disaster Management plan for comments /Input	On Target Input provided to SBDM. Disaster Management plan adopted by SBDM.	SBDM will present Disaster plan to DBNLM Council,

	incorporates threats identified throughout the region.											
INSTITUTIONAL DEVELOPMENT							MID-YEAR PERFORMANCE MILESTONES					
Objective	Strategy	Department	KPI	Budget	Expenditure	Expenditure %	Annual Target	Quarter 1 Target	On Target/ Not on Target	Quarter 2 Target	On Target / Not on Target	Reason for Variance and Plan of Action
To recruit staff with adequate qualifications, skills, training and experience.	Review the organogram annually.	Municipal Manager	Review organizational structure and table before council by 31 December 2022.	n/a	n/a	n/a	1	Review organizational structure.	On Target Organizational structure revised.	Workshop, and table before council for adoption.	On Target Revised Organogram was tabled before LLF, and EXCO and Council, but not approved.	Organogram to be revised.
To recruit staff with adequate qualifications, skills, training and experience.	Commence with placement process.	Corporate Services	100% Implementation of placement (recruitment and selection) by 31 December 2022.	n/a	n/a	n/a	100%	100% Implementation of placement (recruitment & selection)	Not on Target Ongoing	100% Implementation of placement (recruitment & selection)	Not on Target Ongoing	Will not be on target until the organogram is approved
To recruit staff with adequate qualifications,	Commence with placement	Corporate Services	% of job evaluations completed for	n/a	n/a	n/a	100%	50% of job evaluations completed	On Target 61% of job	100% of job evaluations completed	Not on Target 61% of job	Awaiting job grading

skills, training and experience.	process.		all filled post on the staff establishment by 31 st December 2022.					for all post filled on the staff establishment	evaluations completed for all post filled on the staff establishment – waiting for job grading	for all post filled on the staff establishment.	evaluations completed for all post filled on the staff establishment	
To provide sufficient operational requirements, furnish and equip the relevant offices and venues, in order to improve efficiency of all departments, their staff and the Municipality's levels of service delivery, as well as legally compliant	Implement Plan & Policies and upgrade systems accordingly; provide suitable training to enable staff to utilize these systems optimally and correctly.	Corporate Services	Number of employment equity plans revised/ developed by 31 December 2022.	n/a	n/a	n/a	1	n/a	No output required for this quarter.	Revise employment equity plan Workshop with Council.	Not on Target Equity plan not workshopped with Council.	Revised employment equity plan to be workshopped with Council.
To provide sufficient operational requirements, furnish and equip the relevant offices and	Implement Plan & Policies and upgrade systems accordingly; provide suitable	Corporate Services	Review HR plans by 31 December 2022.	n/a	n/a	n/a	1	n/a	No output required for this quarter.	Revise HR plan and workshop with relevant stakeholders	Not on Target HR was tabled, with recommendations that it be revised in line with new	HR plan to be revised in line with new regulations

venues, in order to improve efficiency of all departments, their staff and the Municipality's levels of service delivery, as well as be legally compliant.	training to enable staff to utilize these systems optimally and correctly.										regulations and workshopped.	
To provide sufficient operational requirements, furnish and equip the relevant offices and venues, in order to improve efficiency of all departments, their staff and the Municipality's levels of service delivery, as well as be legally compliant.	Implement Plan & Policies and upgrade systems accordingly; provide suitable training to enable staff to utilize these systems optimally and correctly.	Corporate Services	Develop a workplace skills plan with an annual training report by 30 th June 2023.	n/a	n/a	n/a	1	Collect information from departments to develop plan.	On Target WSP submitted in April and approved by LGSETA in June 2022. The WSP is for the period 2022/23	Development of workplace skills plan and annual training report.	On Target WSP submitted in April and approved by LGSETA in June 2022. The WSP is for the period 2022/23	n/a

To provide sufficient operational requirements, furnish and equip the relevant offices and venues, in order to improve efficiency of all departments, their staff and the Municipality's levels of service delivery, as well as be legally compliant.	Implement Plan & Policies and upgrade systems accordingly; provide suitable training to enable staff to utilize these systems optimally and correctly.	Corporate Services	Number of WSP training meetings held by 30 th June 2023.	n/a	n/an	n/a	4	Training Committee meeting	On Target Training Committee Meeting held on the 14 th July 2022	Training Committee meeting	Not on Target No training Committee held	Meeting to occur in the 3 rd quarter
To provide sufficient operational requirements, furnish and equip the relevant offices and venues, in order to improve efficiency of all departments, their staff and the Municipality's levels of	Implement Plan & Policies and upgrade systems accordingly; provide suitable training to enable staff to utilize these systems optimally and correctly.	Finance Department	Number of municipal policies reviewed 30 June 2023	n/a	n/a	n/a	12	n/a	No output required for this quarter.	n/a	No output required for this quarter.	n/a

service delivery, as well as be legally compliant.												
To provide sufficient operational requirements, furnish and equip the relevant offices and venues, in order to improve efficiency of all departments, their staff and the Municipality's levels of service delivery, as well as legally compliant	Implement Plan & Policies and upgrade systems accordingly; provide suitable training to enable staff to utilize these systems optimally and correctly.	Corporate Services	Number of municipal policies reviewed 30 June 2023	n/a	n/a	n/a	12	n/a	No output required for this quarter.	n/a	No output required for this quarter.	n/a
To provide sufficient operational requirements, furnish and equip the relevant offices and	Implement Plan & Policies and upgrade systems accordingly; provide suitable	Finance Department	Prepare Supply Chain Management Implementation Compliance through 3 quarterly reports by 30	n/a	n/a	n/a	3	n/a	No output required for this quarter. 1 st quarterly report developed	1 Quarterly SCM Report	On Target 1 quarterly SCM report developed	n/a

venues, in order to improve efficiency of all departments, their staff and the Municipality's levels of service delivery, as well as be legally compliant.	training to enable staff to utilize these systems optimally and correctly.		June 2023.									
Improved performance through effective PMS	Quarterly institutional performance reports to Council.	Municipal Manager	4 quarterly SDBIP Performance reports submitted to Council by 30 June 2023, to inform Council of Institutional Performance.	n/a	n/a	n/a	4	1 SDBIP Performance report submitted to Council by October 2022.	On Target 1 st quarter SDBIP report developed during October 2022.	1 SDBIP Performance report submitted to Council by January 2023.	On Target 2 nd Quarter/Mid-Year SDBIP report developed during January 2022.	n/a
To provide sufficient operational requirements, furnish and equip the relevant offices and venues, in order to improve efficiency of all departments,	Implement Plan & Policies and upgrade systems accordingly; provide suitable training to enable staff to utilize these systems	Municipal Manager	Monitor Council resolutions by providing 4 quarterly reports on the implementation of council resolutions.	n/a	n/a	n/a	4	1	On Target Resolution register developed and monitored	1	On Target Resolution register developed and monitored	n/a

their staff and the Municipality's levels of service delivery, as well as be legally compliant.	optimally and correctly.											
To provide sufficient operational requirements, furnish and equip the relevant offices and venues, in order to improve efficiency of all departments, their staff and the Municipality's levels of service delivery, as well as be legally compliant.	Implement Plan & Policies and upgrade systems accordingly; provide suitable training to enable staff to utilize these systems optimally and correctly.	Corporate Services	Ensure an updated Lease Register on a quarterly basis.	n/a	n/a	n/a	1	Update register	On Target Lease register is updated.	Update register	On Target updated lease register was tabled in Nov to Corporate Services Standing Committee meeting, 5 Dec to EXCO and 13 Dec to Council,	n/a
To provide sufficient operational requirements, furnish and equip the relevant	Implement Plan & Policies and upgrade systems; accordingly, provide	Corporate Services	Develop Lease policy by 31 December 2022.	n/a	n/a	n/a	1	Collect information from relevant stakeholders	On Target Lease policy & SOP is in draft form and needs to be workshopped	Lease policy to be workshopped and adopted by Council.	On Target Draft immovable property management policy was	n/a

offices and venues, in order to improve efficiency of all departments, their staff and the Municipality's levels of service delivery, as well as be legally compliant.	suitable training to enable staff to utilize these systems optimally and correctly.								with Council before end of Dec. Item prepared		tabled at the Corporate Services meeting held on 9 Nov, EXCO held on 5 Dec and Ordinary Council meeting on 13 Dec 2022.	
To provide sufficient operational requirements, furnish and equip the relevant offices and venues, in order to improve efficiency of all departments, their staff and the Municipality's levels of service delivery, as well as be legally compliant.	Implement Plan & Policies and upgrade systems accordingly; provide suitable training to enable staff to utilize these systems optimally and correctly	Corporate Services	Report on all disciplinary hearings and litigations on a quarterly basis to EXCO.	n/a	n/a	n/a	4	Report on all disciplinary hearings	On Target Disciplinary report tabled on 3 August 2022 confidential corporate services standing committee & 30 August 2022 confidential EXCO	Report on all disciplinary hearings	On Target Disciplinary report tabled at the Corporate Services Standing Committee meeting held on 9 Nov, EXCO held on 5 Dec and Ordinary Council meeting on 13 Dec 2022	n/a

LOCAL ECONOMIC DEVELOPMENT							MID-YEAR PERFORMANCE MILESTONES					
Objective	Strategy	Department	KPI	Budget	Expenditure	Expenditure %	Annual Target	Quarter 1 Target	On Target/ Not on Target	Quarter 2 Target	On Target / Not on Target	Reason for Variance and Plan of Action
Job Creation, BEE & Partnerships, SMME, Industrial and Sector Development, Skills Development, Mainstreaming of 2 nd Economy, Youth and Women	Support, encourage and facilitate value-adding initiatives, programmes and projects.	Municipal Manager	Assistance and development of SMME's by 30 June 2023.	n/a	n/a	n/a	30	5 SMME	On Target Assistance and development of 10 SMME's	10 SMME	On Target Assistance and development of 30 SMME's	n/a
Job Creation, BEE & Partnerships, SMME, Industrial and Sector Development, Skills Development, Mainstreaming of 2 nd Economy, Youth and Women	Support, encourage and facilitate value-adding initiatives, programmes and projects	Municipal Manager	LED strategy developed and approved by 30 September 2022	n/a	n/a	n/a	1	Draft LED Plan circulated to relevant stakeholders for inputs and comments, and table to council for adoption.	On Target LED Strategy finalised approved by Council	n/a	On Target KPI Target achieved	n/a

SUSTAINABLE JOB CREATION ♦ BEE & PARTNERSHIPS ♦ SMME, INDUSTRIAL AND SECTOR DEVELOPMENT ♦ SKILLS DEVELOPMENT ♦ MAINSTREAMING OF 2ND ECONOMY, YOUTH, DISABLED & WOMEN	Support, encourage and facilitate value-adding initiatives, programmes and projects	Municipal Manager	Develop Tourism Sector Plan and approved by council by 30 th June 2023.	n/a			1	Planning and collation of information.	Not On Target Tourism Sector Plans of former disestablished LMs utilised. Planning and collation of information to commence	Planning and collation of information.	On Target Planning for Sector plan commenced with assistance requested from SBDM	n/a
SUSTAINABLE JOB CREATION ♦ BEE & PARTNERSHIPS ♦ SMME, INDUSTRIAL AND SECTOR DEVELOPMENT ♦ SKILLS DEVELOPMENT ♦ MAINSTREAMING OF 2ND ECONOMY, YOUTH, DISABLED & WOMEN	Support, encourage and facilitate value-adding initiatives, programmes and projects	Municipal Manager	Number of Business forums within Dr. Beyers Naude Municipality established by 31 December* 2022	n/a	n/a	n/a	1	n/a	No output required for this quarter.	Drafting of an MOU between the Business Forum and the Municipality. Facilitate the signing of the MOU.	Not on Target MOU has been drafted. Facilitation of signing to be expedited.	Signing of MOU to be expedited in the 3 rd quarter

SUSTAINABLE JOB CREATION ♦ BEE & PARTNERSHIPS ♦ SMME, INDUSTRIAL AND SECTOR DEVELOPMENT ♦ SKILLS DEVELOPMENT ♦ MAINSTREAMING OF 2ND ECONOMY, YOUTH, DISABLED & WOMEN	Develop LED Strategic Plan with an economic Vision for the Municipality.	Municipal Manager	Number of policies developed, aimed at increasing Participation in local economy by 30 th June 2022	n/a	n/a	n/a	2	n/a	No output required for this quarter.	Workshop Informal Trading Policy and table before Council for adoption	Not on Target No output	Policy to be finalised and workshoped with council.
BACK TO BASICS – GOOD GOVERNANCE							MID-YEAR PERFORMANCE MILESTONES					
Objective	Strategy	Department	KPI	Budget	Expenditure	Expenditure %	Annual Target	Quarter 1 Target	On Target/ Not on Target	Quarter 2 Target	On Target / Not on Target	Reason for Variance and Plan of Action
To become the best performing Municipality, in all respects.	Developing a credible Integrated Development Plan that will address the developmental needs of our community.	Municipal Manager	Development of a new 5-year credible IDP and for 2022 – 2027, by 30 June 2023.	n/a	n/a	n/a	1	(a) Prepare 2022 – 2027 IDP Process Plan, (b) Adopted Process Plan by 31 st August 2022.	On Target Process plan adopted – alignment gaps identified and needs to be rectified. Amended plan to be tabled before	1 x IDP RF meeting (launch of new 5-yr IDP process). 12 x Ward-based Planning	Not on Target Process is ongoing	Dates to be adhered to

									Council.	workshops, 12 x prelim. Draft Ward Development Plans,		
To become the best performing Municipality, in all respects.	Having a fully functional Council, with Standing Committees, Fora and other structures.	Corporate Services	Number of Meetings held in terms of year planner by 30 June 2023 (4 Ordinary Council Meetings, 4 Standing Committee meetings and 4 EXCO Meetings)	n/a	n/a	n/a	12	Ensure that 1 Standing Committee meetings are held, one Ordinary Council Meeting and one EXCO meeting in terms of the year planner. Quarterly report on execution of Council Resolution. (Resolution Register) to EXCO	On Target 3 August 2022 – Corporate Services & Community Services Committee meeting. 5 August 2022 Infrastructure services Committee meeting. EXCO – 23 & 30 August 2022 Ordinary Council meeting scheduled for 30 September 2022 was postponed to 6 October 2022 Report in the	Ensure that 1 Standing Committee meetings are held, one Ordinary Council Meeting and one EXCO meeting in terms of the year planner.	On Target 8 Nov 2022 – Community Services & Infrastructure Services Standing Committee Meeting 9 & 10 Nov 2022 – Corp & BTO Standing Committee Meeting 5 December 2022 – EXCO 13 December 2022 – Ordinary Council meeting	n/a

									agenda of 30 September postponed to 6 October 2022			
To become the best performing Municipality, in all respects.	Ensuring that Ward Committees have been established and are functioning properly, and that a CDW has been appointed in each Ward	Corporate Services	Revise the Standing Rules of Order of Council by 31 December 2022	n/a	n/a	n/a	1	Revise standing rules of order	On Target SRO workshopped but not reviewed yet – target is that it must be reviewed by 31 December 2022	Workshop and tabled before Council for adoption.	Not on Target Policy workshop was postponed due to strategic planning session	Workshop to be scheduled.
To become the best performing Municipality, in all respects.	Having a fully functional Council, with Standing Committees, Fora and other structures.	Municipal Manager	Number of MPAC meetings to assist with oversight function until 30 June 2023	n/a	n/a	n/a	4	Organise MPAC meeting	Not on Target No MPAC meetings held. MPAC training scheduled for 27 th October 2022.	Organise MPAC meeting	On Target MPAC induction held on the 27 th October 2022	n/a
To become the best performing Municipality, in all respects.	Having a fully functional Council, with Standing Committees, For a and other structures.	Corporate Services	Number of Audit Committee meetings to assist with oversight function until 30 June 2023	n/a	n/a	n/a	4	Organise Audit Committee meeting	On Target Audit Committee Meeting held on the 26 August 2022	Organise Audit Committee meeting	On Target Audit Committee held on the 27 th October 2022	n/a

To become the best performing Municipality, in all respects.	Having a fully functional Council, with Standing Committees, Fora and other structures.	Corporate Services	Number of IT steering committee meetings held by 30 June 2023.	n/a	n/a	n/a	4	1 Meeting	On Target IT steering committee meeting held on the 20 th July 2022	1 Meeting	On Target IT steering committee meeting held on the 29 th November 2022	n/a
To become the best performing Municipality, in all respects	Installing and maintaining effective and efficient communications and other systems that will improve information-sharing, enhance public participation and promote socio-economic development	Corporate Services (HR)	Ensure that the LLF is functioning properly and fulfilling its mandate by having 6 Meetings annually	n/a	n/a	n/a	6	2 Meetings	On Target LLF meeting held on the 24 th August 2022 & 6 th September 2022	1 Meeting	On Target LLF meeting held on the 7 th December 2022	n/a
To become the best performing Municipality, in all respects.	Installing and maintaining effective and efficient communications and other systems that will improve information-	Corporate Services	Number of Occupational Health and Safety Committee Meetings held by 30 June 2023.	n/a	n/a	n/a	4	1 meeting held	On Target OHS meeting held on the 14 th July 2022	1 meeting held	On Target OHS meeting held on the 20 th October 2022.	n/a

	sharing, enhance public participation and promote socio-economic development											
To become the best performing Municipality, in all respects.	Installing and maintaining effective and efficient communications and other systems that will improve information-sharing, enhance public participation and promote socio-economic development	Municipal Manager	Number of quarterly newsletters distributed by 30 June 2023	n/a	n/a	n/a	4	newsletter distributed to all employees.	On Target Weekly mayoral desk published.	newsletter distributed to all employees.	On Target mayoral desk published via email to personnel and social media platforms	Hardcopy printed newsletter to be distributed
To become the best performing Municipality, in all respects	Installing and maintaining effective and efficient communications and other systems that will improve information-sharing,	Municipal Manager	Revise Communication Strategy and Action plan by 31 December 2022	n/a	n/a	n/a	1	Revise Communication Strategy and Action Plan	On Target Communication strategy revised and workshopped with council. Action plan revised.	Workshop with stakeholders and table before Council for adoption.	Not on Target Strategy to be workshopped with Council and tabled for adoption.	Strategy adoption to be prioritised in the 3 rd quarter.

	enhance public participation and promote socio-economic development .											
To become the best performing Municipality, in all respects.	Installing and maintaining effective and efficient communications and other systems that will improve information-sharing, enhance public participation and promote socio-economic development .	Infrastructure Services	Maintain updated housing beneficiary list and submit to Infrastructure Service standing committee on a quarterly basis by 30 June 2023	n/a	n/a	n/a	4	Updated beneficiary list and quarterly submission to the Infrastructure Service Standing Committee.	On Target Updated housing beneficiary list.	Updated beneficiary list and quarterly submission to the Infrastructure Service Standing Committee.	On Target Updated housing beneficiary list.	n/a
To become the best performing Municipality, in all respects.	Ensuring that Ward Committees have been established and are functioning properly, and that a CDW has been appointed in each Ward.	Corporate Services	Quarterly consolidated reports on Ward Committee meetings by 30 June 2023.	n/a			4	Ensure quarterly ward committee meetings With consolidated quarterly report to council.	On Target Ward committee progress report tabled at the corporate services standing committee on 3 August 2022	Ensure quarterly ward committee meetings with consolidated quarterly report to council.	On Target Ward committee progress report tabled at the Corporate Standing Committee on the 9 Nov 2022, EXCO 5	n/a

									and EXCO on 30 August 2022		Dec & 13 Dec 2022 at the Ordinary Council Meeting.	
To become the best performing Municipality, in all respects.	Installing and maintaining effective and efficient communications and other systems that will improve information-sharing, enhance public participation and promote socio-economic development	Corporate Services	Quarterly reports from the customer care call centre submitted to EXCO.	n/a	n/an	n/a	4	Quarterly reports from the customer care call centre on status of all complaints received.	On Target Report tabled at the Corporate Services standing committee on 3 August 2022 and EXCO on 30 August 2022	Quarterly reports from the customer care call centre on status of all complaints received.	On Target Report tabled at the Corporate Services standing committee on the 9 Nov ,5 Dec 2022 EXCO & 13 Dec 2022 Ordinary Council	n/a

BACK TO BASICS – SOUND FINANCIAL MANAGEMENT

MID-YEAR PERFORMANCE MILESTONES

Objective	Strategy	Department	KPI	Budget	Expenditure	Expenditure %	Annual Target	Quarter 1 Target	On Target/ Not on Target	Quarter 2 Target	On Target / Not on Target	Reason for Variance and Plan of Action
To become a financially viable and sustainable Municipality.	The development and implementation of a Funding Strategy.	Municipal Manager/ All Directors	100% expenditure of Municipal Grants by 30 June 2023	185 199 107	123 345 160	67%	100%	15%	On Target 33%	30%	On Target 67%	n/a

To receive a Clean Audit Opinion from the Auditor-General.	Implementation and execution of an Audit Action Plan.	Municipal Manager/ All Directors	100% Reporting compliance by submitting s71, s72 and s52d reports within legislated timeframes by 30 June 2023	n/a	n/a	n/a	100%	100% compliance to Financial Planner Deadlines	On Target 66.67% July s71 report was submitted late because of the preparation of AFS.	100% compliance to Financial Planner Deadlines	Not on Target July and September s71 reports not submitted within legislated timeframes	Reports not authorised by senior officials within the process times
To receive a Clean Audit Opinion from the Auditor-General.	Implementation and execution of an Audit Action Plan.	Municipal Manager/ All Directors	Improve Outcome of the AG report: Execute action plan to address previous findings by 30 June 2023.	n/a	n/a	n/a	1	n/a	No output required for this quarter. Still awaiting audit outcome	n/a	No output required for this quarter.	n/a
To receive a Clean Audit Opinion from the Auditor-General.	Implementation and execution of an Audit Action Plan.	Finance Department	Verification of the completeness of the Asset Register (Asset Register compliant to GRAP standards)	n/a			100%	All purchases captured and updated on Asset Register	On Target Monthly reconciliations completed	All purchases captured and updated on Asset Register and Follow up on queries of Auditor General	On Target All purchases captured and updated on Asset Register and followed up on queries of Auditor General	n/a
To become a financially viable and sustainable Municipality.	Alignment of the Budget to the IDP's Development Priorities.	Municipal Manager/ All Directors	Percentage CAPEX of budget spend by 30th June 2023.	65 898 500	40 725 615	62%	100%	15% spent	On Target 29.3%	30%	On Target 62%	n/a

To become a financially viable and sustainable Municipality.	Alignment of the Budget to the IDP's Development Priorities.	Municipal Manager/ All Directors	Percentage OPEX budget spend by 30th June 2023.	505 511 339	221 168 236	19.3%	80%	30% spent	Not on Target 19.3% Cashflow challenges	55% Spent	Not on Target 44%	Cash flow difficulties slowing down expenditure. Debt impairment calculation done at year end
To adopt a realistic, credible and funded Annual Budget	Alignment of the Budget to the IDP's Development Priorities.	Municipal Manager/ All Directors	2023//2024 Budget approved by Council by 30 June 2023	n/a	n/a	n/a	1	Process Plan adopted	On Target Process plan tabled before EXCO and adopted. Council Meeting postponed.	Budget priorities developed	On Target	n/a
To become a financially viable and sustainable Municipality.	Implementation and execution of the Financial Recovery Plan – robust plans for the repayment of debt and/or maintain a healthy level of cash reserves and assets in order to meet unexpected costs.	Municipal Manager/ All Directors	Number of reports on the implementation of the Budget Funding Plan by 30 June 2023.	n/a	n/a	n/a	12	Ensure compliance with Budget Funding Plan deadlines by submitting implementation progress reports monthly to the Municipal Manager and quarterly to EXCO	Not on Target Item to be prepared and submitted to EXCO by end October 2022	Ensure compliance with Budget Funding Plan deadlines by submitting implementation progress reports monthly to the Municipal Manager and quarterly to EXCO	On Target Implementation reports submitted to the Municipal Manager and EXCO.	n/a

To become a financially viable and sustainable Municipality.	Stringent implementation and execution of the Municipality's Credit Control & Debt Collection Policy.	Finance Department	Improve collection rate on service debtors to address cash flow constraints by 30 June 2023. (Service debtors/service debt collected)	n/a	n/a	n/a	95%	60%	On Target 94.43%	70%	On Target 94.89%	n/a
To become a financially viable and sustainable Municipality.	Implementation and execution of the Financial Recovery Plan – robust plans for the repayment of debt and/or maintain a healthy level of cash reserves and assets in order to meet unexpected costs.	Finance Department	Financial recovery plan implemented and monitored by submissions quarterly to EXCO by 30 June 2022.	n/a	n/a	n/a	4	Ensure compliance with financial recovery plan deadlines by submitting implementation progress report quarterly to EXCO	Not on Target Item to be prepared and submitted to EXCO by end October 2022	Ensure compliance with financial recovery plan deadlines by submitting implementation progress report quarterly to EXCO	Not on Target No output	Implementation report to be submitted to EXCO in the 3 rd quarter
To become a financially viable and sustainable Municipality.	Stringent implementation and execution of the Municipality's Credit Control & Debt Collection Policy.	Finance Department	Effective control over 95% collection of property rates: by 30 June 2022 Property rates collected/	n/a	n/a	n/a	Ensure average 95% recovery rate of property rates billed by 30 June	Ensure effective recovery of property rates 60%	Not on Target 40.67% Rates were only due at the end of Q1. The debt collection	Ensure effective recovery of property rates 70%	On Target 3016.41% Debt collection policy implemented for collection	n/a

			property rate debtors.				2023.		policy to be implemented from October 2022 to ensure outstanding rates are collected.		of annual rates	
To receive a clean audit opinion from the Auditor General.	Implementation and execution of the Financial Recovery Plan – robust plans for the repayment of debt and/or maintain a healthy level of cash reserves and assets in order to meet unexpected costs.	Finance Department	Average number of days taken for creditors to be paid: Creditors Payment Period Creditors Outstanding/Credit Purchases (Operating & Capital) x 365 (Norm is 30 days)	n/a	n/a	n/a	30 days	30 days	Not on Target <u>Overall:</u> 1153 days <u>Eskom:</u> 4328 days <u>Other:</u> 267 days	30 days	Not on Target <u>Overall:</u> 1311 days <u>Eskom:</u> 5700 days <u>Other:</u> 246 days	Cash flow difficulties

PROGRESS ON CAPITAL PROJECT KPI'S NOT ACHIEVED DURING 2021/2022

INFRASTRUCTURE DEVELOPMENT													
Objective	Strategy	KPI	Wards	Responsible Person	Funding Source	Budget 2021/2022	Expenditure 2021/2022	Expenditure %	OVERALL PERFORMANCE				
									Annual Target 2021/2022	On Target/Not on Target 2021/ 2022	Brief description of actual output 2021/2022	On Target/ Not on Target 2022/2023	Project progress 2022/2023
To adequately increase bulk water storage, upgrade reticulation systems, secure permanent water supply and properly maintain all infrastructure	Upgrade reticulation system by systematically replacing old installations.	Construct new Eskom supply point for borehole, Clean and Repair Klipfontein Dam channel and repair weir in Klipplaar by 30 th June 2022.	10,11	Engineering and Planning	External RBIG	5,000,000	4,999,446	99.9%	Eskom supply point constructed, Klipfontein Dam cleaned and repaired, and Weir repaired.	Not on Target	Annual Target not achieved No Eskom supply point constructed. The Klipfontein Dam has not been cleaned nor has the weir been repaired.	On Target	All outstanding work complete and Eskom supply point constructed.
To provide sufficient operational requirements, furnish and equip the relevant offices and venues, in	Equip offices and areas of service delivery with adequate resources.	Number of Vehicles purchased by Community Services by 30 th June 2022.	Institutional	Community Services	External SBDM	530,000.00	0	0%	1 vehicle	Not on Target	The procurement for Fire vehicles as budgeted for was done by SBDM and the tender process are not done	On Target	1 vehicle received and delivered to Aberdeen.

order to improve efficiency of all departments, their staff and the Municipality's levels of service delivery, as well as be legally compliant											yet. The allocated amounts do reflect on the business plan but procurement is handled by SBDM		
To provide sufficient operational requirements, furnish and equip the relevant offices and venues, in order to improve efficiency of all departments, their staff and the Municipality's levels of service delivery, as well as be legally compliant	Equip offices and areas of service delivery with adequate resources.	Number of Vehicles purchased by Community Services by 30 th June 2022.	Institutional	Community Services	External SBDM	600,000.00	0	0%	1 vehicle	Not on Target	The procurement for Fire vehicles as budgeted for was done by SBDM and the tender process are not done yet. The allocated amounts do reflect on the business plan but procurement is handled by SBDM	On Target	Tender Awarded. Delivery to occur by 26 th January 2023.
To provide sufficient operational requirements, furnish and	Equip offices and areas of service delivery with adequate	Number of Skid Units procured by 30 th June	Institutional	Community Services	External SBDM	70,000,00	0	0%	1 skid unit	Not on Target	The procurement for the skid unit as budgeted for,	On Target	2 Skid units received in December 2022.

equip the relevant offices and venues, in order to improve efficiency of all departments, their staff and the Municipality's levels of service delivery, as well as be legally compliant	resources.	2022.										was done by SBDM and the tender process is not done yet. The allocated amounts do reflect on the business plan but procurement is handled by SBDM	
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CONCLUSION

The report has outlined the performance of the municipality in the period under review as indicated in the Service Delivery and Budget Implementation Plan. Key Performance Indicator owners need to use the SDBIP as their guideline in achieving desired annual targets set. Departmental performance plans are to be developed to ensure that KPI owners set targets for each quarter of the financial year to prevent undue pressure during the last 6 months of the financial year.

