

WILLOWMORE BOREHOLE WELLFIELD DEVELOPMENT

T1.1 TENDER NOTICE AND INVITATION TO TENDER

The Dr Beyers Naudé Local Municipality invites tenders **TENDER NO: DBNM 82/2026**
WILLOWMORE BOREHOLE WELLFIELD DEVELOPMENT.

The Dr Beyers Naudé Local Municipality invites tenders for the submission of rates for the development of the Willowmore borehole wellfield in the Dr Beyers Naudé Local Municipality.

Successful tenderer will be allocated scope subject to the availability of approved funding. The scope of work will include the development of the Willowmore borehole wellfield.

Tenderers must have a CIDB contractor grading designation of **6CE and 6ME** or higher. Tenderers' attention is drawn to clause 4.1.1 of the Tender Data when submitting their tender. Tenders from tenderers with a CIDB contractor grading designation of 5CE and 3ME or lower will not be accepted. In addition, tenderers must demonstrate competence in the construction of projects using the principles of the Extended Public Works Programme either through their own experience or through a joint venture partner.

The project is subject to the new PPPFA Regulations of 2022. A minimum of **10% (if feasible)** of the value of the works must be let out to Exempt Micro Enterprises (EMEs) or Qualifying Small Enterprises (QSEs) who are at least 51% owned by black people (sub-clause 9. (1) (b)) and who are registered on the National Treasury CSD database to meet the requirements of the "stipulated minimum threshold" (sub-clause 8.1 (b)). In addition, all unskilled and semi-skilled labour must be sourced from within the DBNM boundaries.

In addition, only tenderers who have access to a suitably qualified and experienced Construction Manager who will be the single point of accountability and responsibility for the management of the construction works, and who is registered with SACPCMP as Pr. CM or with ECSA as Pr. Eng. or Pr. Tech. Eng. or Pr. Techni. Eng. are eligible to tender.

Preferences are offered to tenderers in terms of sub-clause 5.11.8 of the Tender Data (B-BBEE Status).

Only tenderers who are registered on the National Treasury Central Supplier Database (CSD) as accredited service providers are eligible to submit tenders. Registration is permitted prior to the submission of tenders

The physical address for the collection of tender documents is:

DBNM, Supply Chain Management Unit, Cnr Oval Drive & Church Street, Graaff-Reinet.

Documents may be collected during working hours after 07:30 AM till 15:00 PM on **Monday 01st of June 2026**. There will be a charge of R107.90 for the documents. Queries relating to the issue of these documents may be addressed to info@mjm-africa.com

For technical enquiries contact **Mr S Fourie**, Tel No. 049 807 5700 on fouries@bnlm.gov.za. For SCM-related enquiries contact jegelsr@bnlm.gov.za or koebergb@bnlm.gov.za

A compulsory clarification meeting with representatives of the Employer and the Employers Agent will take place at the municipal office, 42 Wehmeyer Street, Willowmore, on Wednesday 10th of June 2026 starting at **11h00** hrs. Thereafter, the tenderers will be taken on an inspection of the site. Attendance and completion of the attendance register(s) is compulsory for all Tenderers. Please note that **NO** attendees arriving later than **11h00** will be allowed to attend the clarification meeting.

The closing time for receipt of tenders is **12h00PM** hrs on **Thursday the 02nd of July 2026 at Robert Sobukwe Building,**

Telegraphic, telephonic, telex, facsimile, postal and late tenders will not be accepted.

An electronic copy of the completed tender document with returnable documents must be submitted with bid submission, saved in a flash drive.

Tenderers must take particular note of the following:

- It is an express condition of this Contract that subcontracting to apply **if feasible** at a minimum of **10%** of the value of the works must be let out to Exempt Micro Enterprises (EMEs) or Qualifying Small Enterprises (QSEs) which are at least 51% owned by black people (sub-clause 9.(1) (b)) and who are registered on the National Treasury CSD database to meet the requirements of the “stipulated minimum threshold” (sub-clause 8.1 (b)). Further, this work is to be subcontracted in a minimum of 5 work packages to EMEs / QSEs registered in the appropriate CE grading for the value of the subcontracted works tendered (the majority of EMEs / QSEs will be 1CEs).

In addition, all unskilled and semi-skilled labour must be sourced from within the DBNM boundaries.

- Only tenderers complying with the requirements as specified in the Conditions of Tender and Tender Data will be eligible to tender.

PRE-EVALUATION OF TENDERS

- (a) Tenders will be pre-evaluated on the criteria (functionality) as set out below. Bidders that score less than 60 out of 100 points for this criterion will be regarded as non-responsive and will not be evaluated on price and Preference (B-BBEE). Unclear, vague, fragmented, or incomplete information provided will result in no points being allocated.
- (b) The Bid Evaluation Committee reserves the right to request any documentation required to perform a meaningful pre-evaluation. Bidders must therefore ensure that only relevant information is submitted. Please note that all feedback requested is time-barred and the SCM Evaluation team will not award any points for late submission and/or lack of response.
- (c) The following criteria will be used to calculate points for the functionality of tenders and bidders should ensure that they submit all information in order to be pre-evaluated on the criteria mentioned below:

CRITERION NO	CRITERIA	MAXIMUM POINTS
1	Previous Experience in Similar Projects	40
2	Experience of Nominated Key Staff in Similar Projects:	25
3	Financial Capacity	15
4	Equipment Relevant for the Assignment	15
5	Methodology of executing the works	5
TOTAL		100

Functionality criteria are further divided as follows and points will be awarded as indicated below:

Criterion 1: Previous Experience in Similar Projects (40 points)

This shall be previously completed projects of similar works. Copies of the signed completion certificate and appointment letter, reflecting the value and scope of the project, from the client must be attached, failure to provide the required information shall result in a zero score being applied.

No.	Evaluation criteria	Maximum Potential Score
1	Previous Experience in Similar Projects:	40
1.1	Completed at least 6 and above projects relevant to the current scope (value of R 10 million or above)	40
1.2	Completed at least 5 projects relevant to the current scope (value of R 10 million or above)	30
1.3	Completed at least 3-4 projects relevant to the current scope (value of R 10 million or above)	20
1.4	Completed at least 1-2 projects relevant to the current scope (value of R 10 million or above)	10
	TOTAL SCORED	40

Criteria 2: Experience of Nominated Key Staff in Similar Projects: (25 points)

This shall be the experience of a nominated person that would be placed permanently with the relevant experience similar to the job on-site and in charge of the construction works for the duration of the project. Copy of Curriculum Vitae must be attached with certified copies of qualifications. If the nominated person is not in the full-time employ of the Tenderer, the nominated person must, in writing, indicate that they are available for the project, a nominated representative may not tender with more than one company.

No.	Evaluation criteria	Maximum Potential Score
2	Experience of Nominated Key Staff in Similar Projects	25
2.1	Site Agent	
	Site Agent with at least a Diploma in Building Construction Management or a formal tertiary qualification in the built environment + 10 and above years of relevant experience	5
	Site Agent with at least a Diploma in Building Construction Management or a formal tertiary qualification in the built environment + 5 - 9 and above years of relevant experience	3
	Site Agent with at least a Diploma in Building Construction Management or a formal tertiary qualification in the built environment + 3-4 and above years of relevant experience	2
	Site Agent with at least a Diploma in Building Construction Management or a formal tertiary qualification in the built environment + 1-2 and above years of relevant experience	1
2.2	Site Foreman	
	Site Foreman with 10 more years of relevant experience	5
	Site Foreman with 5 - 9 years of relevant experience	3
	Site Foreman with 3 - 4 years of relevant experience	4
	Site Foreman with 1 – 2 years of relevant experience	1
2.3	Clerk of Works	
	Clerk of works with matric	5
	Clerk of works with no matric	0
	Health and Safety Officer	
	Health and Safety Officer with more than 5 years' experience, plus relevant qualification and must be registered with SACPCMP	5
	Health and Safety Officer with 5 years' experience, plus relevant qualification and must be registered with SACPCMP	3
	Health and Safety Officer with 3-4 years' experience, plus relevant qualification and must be registered with SACPCMP	2
	Health and Safety Officer with 1-2 years' experience, plus relevant qualification and must be registered with SACPCMP	1
2.4	Health and Safety Representative	
	Health and Safety personnel with more than 2 years' experience, plus SHREP Training certificate	5
	Health and Safety personnel with 5 years' experience, plus SHREP Training certificate	3
	Health and Safety personnel with 3-4years' experience, plus SHREP Training certificate	2
	Health and Safety personnel with 1-2 years' experience, plus SHREP Training certificate	1
	TOTAL SCORED	25

Tenderers must attach a list of all relevant projects or projects that are underway at present.

Note that this criterion relates to the Site Agent, Site Foreman, Clerk of Works, Health & Safety Officer and Health & Safety Representative`s specific experience with reference to the scope of works of this tender and is not a duplication of the experience of the Company Experience. Tenderers must provide sufficient proof that the Site Agent has the required experience to carry out the scope of works contained in the tender. It also takes into account that the references are related & relevant to the experience submitted.

(b) Relevant experience is defined as the accumulation of knowledge or skill that results from direct participation in relevant/similar events or activities.

(d) **Similar projects are defined as:** Projects that are of similar nature from a construction perspective, which include all types of works contained in the scope of works and detailed in the bills of quantities and are at least R0.9m in value individually.

Criteria 3: Financial Capacity (15 points)

This shall mean access to a financial facility, to be used as working capital, until such time that the first milestones can be created to warrant a claim from the Employer. This can either be in cash in the Bank Account of the company or a pre-approved credit facility by a Registered Financial Institution. An original letter from the Bank or Financial Institution, confirming the Bank balance or approved credit facility must be attached.

No.	Evaluation criteria	Maximum Potential Score
3	Financial Capacity	15
3.1	Access to a financial facility of above 25% of the Contract Value	15
3.2	Access to a financial facility of at least 15% of the Contract Value	10
3.4	Access to a financial facility of at least 10% of the contract Value	5
3.5	Access to a financial facility of less than 10% of the contract Value	0
	TOTAL SCORED	15

Failure to submit the required evidence will result in non-evaluation of the tender and the Tenderer will be disqualified for further evaluation.

Criteria 4: Equipment relevant to the Assignment (15 points)

This shall mean the minimum machinery and plant required for the project as per the following list: The plant applicable to the relevant packages is shown on the right

- 2 x LDV
- 1 x 5t Truck
- 2 x 5kVA Generator
- 2 x TLBs (4x4)
- 1 x 20T Excavator
- 1 x Crane

Certified copies of registration papers must be attached either in the company name or in the name of the Directors/Shareholders of the company.

In case of hiring, Certified copies of registration papers must be attached either in the company name with the letter of intent showing the list of plant to be leased signed by the Plant owner. Tenderers must note that they only get half points for equipment hired.

No.	Evaluation criteria	Maximum Potential Score
4.	Equipment Relevant for the Assignment	15

4.1	LDV 1	1
4.2	LDV 2	1
4.3	5t Truck	1
4.4	5kVA Generator 1	1
4.5	5kVA Generator 2	1
4.6	TLBs (4x4) 1	2
4.7	TLBs (4x4) 2	2
4.8	20T Excavator	3
4.9	Crane	3
	TOTAL SCORED	15

Criteria 5: Methodology of executing the works (5 points)

This shall mean a report outlining the bidder's **understanding and proposed approach** to executing the works/services. The report should clearly outline;

- Understanding of the project scope & proposed execution approach
- Programme and sequencing of activities
- Cashflow
- Risk identification and mitigation
- Quality control measures & compliance with specifications and standards

The report shall demonstrate suitability, clarity, and feasibility of the proposed methodology to deliver the scope of work.

No.	Evaluation criteria	Maximum Potential Score
5.	Methodology of executing the works	5
5.1	Demonstration understanding of the project scope & proposed execution approach	1
5.2	Clear programme and sequencing of activities that aligns with contract duration	1
5.3	Clear cashflow that aligns with the form of offer	1
5.4	Risk identification and mitigation	1
5.5	Quality control measures & compliance with specifications and standards	1
	TOTAL SCORED	15

The 80/20 preference point system will be applicable with 80 points allocated to Price and 20 points towards specific goals (10 points for B-BBEE Status Level and 10 points for locality) of Contribution for projects under R50m, and 90/10 with 90 points allocated to Price and 10 points towards B-BBEE Status Level of Contribution for projects over R50m.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

Tenders may only be submitted on the tender documentation that is issued.

The lowest or any tender will not necessarily be accepted, and the Municipality reserves the right to accept a tender as a whole or in part. Telegraphic, telephonic, telex, facsimile, e-mail, posted and late tenders will not be accepted. More requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

Dr Beyers Naude Municipality Supply Chain Policy will apply.

Prices quoted must be valid for at least ninety (90) days from the date of the offer.

Prices quoted must be firm and must be inclusive of Vat.

The following compulsory documents must be submitted with the tender:

1. Valid Tax Clearance Certificate or Status Pin.
2. B-BBEE Certificate original or certified (or a sworn affidavit as per the regulations set out in **Department of Trade and Industry (DTI) Notice 931 of 2022** (Codes of Good Practice on Broad-Based Black Economic Empowerment)
3. Audited Financial Statements for the last 3 financial years. (Only for form of offer more than R10 Million Rand)
4. CIDB Grading
5. CSD Report
6. Certified copies of Company Directors.
7. Completed MBD forms 1, 2, 4, 5, 6.1, 6.2, 8 and 9.
8. Company Registration Documents.
9. Municipal Statement of Rates, Billing Clearance not older than three months or Lease Agreements.
10. Form V: Certificate of Fronting Practices

The council promotes the use of EMEs and QSEs. For further details refer to the tender and contract sections of the Tender Document.

THE BID IS SUBJECTED TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA, ACT 5 of 2000) AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT 2015 (GCC 2015) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

NB: NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE (AS DEFINED IN REGULATION 1 OF THE LOCAL GOVERNMENT: MUNICIPAL SUPPLY CHAIN MANAGEMENT REGULATIONS)

DR E.M. RANKWANA

Municipal Manager

Dr Beyers Naudé Local Municipality