



**EXTERNAL ADVERTISEMENT
DEPARTMENT: FINANCIAL SERVICES**

Applications are hereby invited from suitably qualified and experienced persons for the following vacant position:

POST: GENERAL WORKER STORES X1

SALARY TK: 3

SALARY SCALE: R 138 648 – R159 768

QUALIFICATION AND EXPERIENCE REQUIRED

- Adult Basic Education
- Must be able to read and write

CORE RESPONSIBILITIES

Undertakes general labouring tasks during receipting and issuing of stores by:

- Receiving instructions/ guidance from the stores controller.
- Directing trucks to designated areas and assisting with the offloading of materials and equipment's.
- Cleaning of the stores area daily.
- Observing relevant safety procedures.
- Utilize forklift when required
- Assists with stock-taking
- Ensuring that all stocks are placed in proper designated areas
- Assists with the issuing of safety equipment yearly.

All applicants must complete the official Dr Beyers Naude Local Municipality application form which must be accompanied by a detailed curriculum vitae plus certified copies of all qualifications of applicants and at least two recent testimonials which must reach the Human Resources Officer, (Mrs.H.C.Wessels) at Dr Beyers Naude Local Municipality, P.O. Box 71, Graaff-Reinet, 6280, or Email: recruitment@bnlm.gov.za not later than **Friday, 2 October 2026**, late applications will not be considered. The municipality is committed to the provisions of the Employment Equity Act in its Recruitment/Employment policies. Applicants who have not been contacted within six weeks from the closing date should consider themselves unsuccessful. Canvassing of councillors or officials in respect of the position will lead to the disqualification of the applicant. Council reserves the right not to fill the vacancy.

DR E.M. RANKWANA
MUNICIPAL MANAGER

P.O. Box 71
Graaff-Reinet
6280

Tel: 049 8075700

REFERENCE NR: 133/2025