



EXTERNAL ADVERTISEMENT
DEPARTMENT: INFRASTRUCTURE SERVICES

Applications are hereby invited from suitably qualified and experienced persons for the following vacant position:

POST: PMU TECHNICIAN (GRAAFF-REINET)

SALARY TK: 13

SALARY SCALE: R440 424- R571 608 (SUBJECT TO JOB EVALUATION)

QUALIFICATION AND EXPERIENCE REQUIRED

- Grade 12
- National Diploma in Civil Engineering
- 3 years' or more experience in construction supervision (Civil Engineering projects)
- Experience within Project Management Unit dealing with MIG, and capital projects will be an added advantage.
- Code EB driving license
- Computer literacy
- Registration with ECSA will be an added advantage.
- **Clean criminal record. SAPS clearance certificate valid for three (3) months or proof of application of clearance certificate must accompany application.**

RESPONSIBILITIES

- Monitoring all capital projects; assisting with verifying all the quantities for payment certificates are correct.
- Coordinating a variety of interrelated routines associated with formulation and monitoring of contracts.
- Coordinating the professional technical and operational outcomes with respect to core service delivery related projects.
- Technical support and evaluation of proposed projects in alignment with the respective municipal IDP.
- Arrange regular projects progress meetings.
- Project manages the labour- intensive projects in line with the EPWP framework and the related municipal infrastructure programs.
- Conduct site visits/ meetings to ensure compliance to business plan conditions.
- Ensure compliance with all legal aspects and conditions required from the different spheres of government.
- Maintain project performance data on national database.
- Development of Business / Technical Reports in line with Ward identified priorities in IDP for submission to all spheres of government for funding applications.

All applicants must complete the official Dr Beyers Naude Local Municipality application form which must be accompanied by a detailed curriculum vitae plus certified copies of all qualifications of applicants which must reach the Human Resources Officer, (Mrs.H.C.Wessels) at Dr Beyers Naude Local Municipality, P.O. Box 71, Graaff-Reinet, 6280, or Email: recruitment@bnlm.gov.za not later than at **Monday, 17 November 2025**, late applications will not be considered. The municipality is committed to the provisions of the Employment Equity Act in its Recruitment/Employment policies. Applicants who have not been contacted within six weeks from the closing date should consider themselves unsuccessful. Canvassing of councillors or officials in respect of the position will lead to the disqualification of the applicant. Council reserves the right not to fill the vacancy.

DR E.M. RANKWANA
MUNICIPAL MANAGER

P.O. Box 71
Graaff-Reinet
6280
NOTICE NO: 130/2025

049 8075700