

INVITATION TO QUOTE: BEY SCM 236

SUPPLY, DELIVERY AND INSTALLATION OF GROUP VIDEO CONFERENCING

Quotations are hereby invited from registered service providers for the Supply, Delivery and Installation of 2 x Group Video Conferencing Systems according to the following specifications.

Group Conferencing System (Logitech or Equivalent)

- Must cater for groups of up to 20 people
- Must include HD video camera, speakerphone and 2x expansion microphones.
- Must be able to work with Windows 10 Pro.
- Must be able to work with most UC, video conferencing and cloud applications.

55" 4K UDH (3840 X 2160) Smart LED TV with two year warranty.

Universal 26" to 75" LCD Wall Mount bracket (up to 60kg)

5m HDMI to HDMI gold plated cable.

Delivery and Installation must be done in the following 2 towns:

Graaff-Reinet – Municipal Auditorium – 36 Church Street

Willowmore Offices – 42 Wehmeyer Street

Quotes must be placed in the municipal tender box, Robert Sobukwe Building, in sealed envelopes clearly marked "**BEY SCM 236**", not later than 12h00 on Tuesday **27th of October 2020** and will be opened in public immediately thereafter.

Note:

1. Faxed, e-mailed or late quotations will not be accepted
2. The tender will be evaluated on 80/20 system.
3. Price must include vat (if registered for vat) and any delivery/travel/labour/installation or any other disbursement cost associated with the project.
4. All suppliers must be registered on the Central Supplier Database (CSD)
5. A current original tax clearance certificate of SARS is to be submitted.
6. A current certified Municipal (rates& services) clearance certificate to be submitted.
7. Attached declaration of interest to be completed.
8. PPPFA of 2017 will apply
9. A current certified BBBEE certificate must be submitted in order to claim preference points.
10. Council is not bound to accept the lowest or any quotation and reserves the right to accept any tender or part thereof.
11. For further details contact the **Mr. C. Thomson at 049 807 5700/071 050 4330.**

DR. E.M. RANKWANA

MUNICIPAL MANAGER

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state*.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.

3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name:

3.2 Identity Number:

3.3 Company Registration Number:

3.4 Tax Reference Number:

3.5 VAT Registration Number:

3.6 Are you presently in the service of the state* **YES / NO**

3.6.1 If so, furnish particulars.

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* MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

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3.7 Have you been in the service of the state for the past twelve months?

YES / NO

3.7.1 If so, furnish particulars.

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3.8 Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?

YES / NO

3.8.1 If so, furnish particulars.

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YES / NO

3.9 Are you, aware of any relationship (family, friend, other) between a bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?

3.9.1 If so, furnish particulars

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3.10 Are any of the company's directors, managers, YES / NO
shareholders or stakeholders in service of the state?

principal

3.10.1 If so, furnish particulars.

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3.11 Are any spouse, child or parent of the company's directors, YES / NO
managers, principal shareholders or stakeholders in service
of the state?

3.11.1 If so, furnish particulars.

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CERTIFICATION

I, THE UNDERSIGNED (NAME)

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**CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS
CORRECT.**

**I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS
DECLARATION PROVE TO BE**

FALSE.

Signature

Date

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Position

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Name of Bidder